



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

September 15, 2016

Indianapolis Chapter CSI Board Meeting
Stutz Business Center, 212 W. 10th Street, Suite F125
Indianapolis, IN 46202

Attendance: Ralph Pitman, Joel Young, Mike Halstead, Christine Walter
Gene King, Henry Stellema, Jeremy Hoffman, David Fryman, Ken Schmidt, Ralph Gonzales
Excused: Randy Vogt, Janie Farmer, Angie Julia, Nathan Davis

Indianapolis Chapter Board Meeting called to order 6:12__PM

- 1) **Review Meeting Minutes of previous Meeting:** R. Pitman
 - a) July meeting minutes were reviewed and amended. (Ken Schmidt/ Henry Stellema)
Motion carried.

- 2) **Treasurer's Report:** J. Hoffman
 - a) The bank is moving to online registry and we need to provide a minimum of 3 user names and emails..
 - b) The 3 users will be President, President - Elect and Treasurer.
 - c) Our bank is providing Quick Books software as an option to use with monthly access fee.

- 3) **President's Report:** R. Pitman
 - a) Construct will be in Province RI on September 13-16 2017.
This year's Construct Convention was very positive
 - b) New updates for profiles now available through the CSI Website.
 - c) New Region Newsletter has been published.
 - d) Trade Show is sold out and seminars are filling up quickly.

- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs: J. Young
 - (1) Nate Davis has an activity for students attending the Trade Show

 - ii) Marketing & Membership Outreach: R. Vogt
 - (1) Currently 190 Members
 - (2) David Young is writing letters to Eleven Principals of Architectural Firms with an invitation to the Trade Show, information about the seminars, reasons to join CSI, and explanation of Certification advantages.
 - (3) 2016 Membership Drive starts at the Trade Show, September 28.
 - (4) Next committee meeting 11:30 AM on October 5, at Brenner Design.

 - iii.) Technical: H. Stellema
 - (1) Henry Stellema is defining newer state of the art aspects of the technical committee.
 - (2) Ralph suggested featuring an APP for the technical report.

 - b) **Events:**
 - i) **Programs/Education** R. Pitman
 - (1) Programs are planned through June 2017.
 - (2) Currently our Trade Show Seminars are getting great response. The 1st Seminar has 39 registered.

 - ii) Golf Outing: D. Fryman
 - (1) David is looking for committed architectural pairings with each golf team.

UNITING, CONNECTING, BUILDING . . .



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

- iii) Trade Show: **R. Pittman**
- (1) Overwhelming interest for booths in the last few weeks, although sold out. Special thanks to Mike Halstead for his efforts.
 - (2) ISA, AIA and IIDA is promoting the Trade Show in addition to Building Excellence.
 - (3) We will need more Stewards and assistance with registration.
 - (4) New registration hardware and software will be set up for the event.
 - (5) Forecasted budget on track.
- iv) Social Events: **J. Hoffman**
- (1) Jeremy has booked Duck Pin Bowling Event planned for October 21, with 2 flights of bowlers. Family friendly 7-9/ upstairs with second flight cash bar 9-11. David Fryman is assisting to promote the event.
 - (2) Possible March date for the Fuel Hockey game.
- c) **Administration:**
- i) Sponsorship **M. Halstead**
- (1) No Report
- ii.) Awards:
- (1) No Report.
- iii.) Certification: **R. Pitman**
- (1) Ralph said it was brought to our attention at Construct of a movement to change CDT into an actual course in universities.
- iv.) Communications (newsletter/roster/website) **M. Halstead**
- (1) Newsletter has been published and online
- v.) Education Foundation **J. Young**
- (1) Contact Blake or Kristin for donations of items for gift basket raffle for the Tradeshow
 - (2) Planning more fundraising opportunities
- vi.) Table Tops:
- (1) No Report
- vii) Strategic Plan Committee **J. Young**
- (1) No Report
- viii) Chapter Roster **G. King**
- (1) All forms need to be completed for the publication of the roster.
- d) **Great Lakes Region** **K. Schmidt**
- (1) Region Board is looking for communication improvement between region and members.
 - (2) Appoint a Regional Conference Chairperson as soon as possible to work closely with 2017 and 2018 conference committee. Must create conference agenda and take responsibility for the schedule, including speakers
 - (2) Research members at large and survey their interesting in webcasting meeting/ presentations. Henry Stellema will look into technology to broadcasting such events to other chapters.
 - (3) Great Lakes Regional Conference will be held May 18-20, 2017 in Akron, OH.
- 5.) **Old Business:** **J. Young**
- a) Joel Young is testing our newly purchased software for Tradeshow registry, reporting and training. We plan to use this technology at our monthly meetings, as well. We appreciate Joel and Danny Legere for expediting this process.
- 6.) **Tabled / In-Progress Business:**
- a) Board Vacancy has been filled by Ralph Gonzales
- 7.) **New Business:** **R. Pitman**
- (a) No New Business

UNITING, CONNECTING, BUILDING . . .



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

8.) Next Meeting: Thursday October 13 , 2016 , Location: Stutz Business Center.

Motion to Adjourn: **(Gene King/ Vogt) Motion Carried.**

Indianapolis Chapter Board Meeting was adjourned at __7:47__ PM.

Attachments:

**Respectfully Submitted,
Christine Walter, Indianapolis Chapter CSI**