



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

September 3, 2015

**Indianapolis Chapter CSI Board Meeting**  
**Stutz Business Center (2nd Fl. "Gallery Rm.") 1060 North Capital Avenue C200,**  
**Indianapolis, IN 46202**

**Attendance:** Joel Young, Ralph Pitman, Andrew Huehls, Henry Stellema, Kent Hughes, David Young, Janie Farmer, Randy Vogt, Christine Walter

**Excused:** Michael Halstead, Jeremy Hoffman

**Guest:**

**Absent:** Gene King

**Indianapolis Chapter Board Meeting called to order 6:18 PM**

- 1) **Review Meeting Minutes of previous Meeting:** **J. Young**
  - a) Reviewed the August meeting minutes. Motion to Approve as amended (**Stellema/Hughes**) **Motion Carried**
  
- 2) **Treasurer's Report:** **J. Young**
  - a) We are awaiting Trade Show numbers
  - b) Review anything outstanding bills in September
  
- 3) **President's Report:** **J. Young**
  - a) Looking forward to the Trade Show
  
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) Academic Affairs: **J. Young**
      - (1) SSC involvement with the Tradeshow
  
    - ii) Marketing: **J. Young**
      - (1) New CSI Business Cards for this year have been ordered
  
    - iii). Membership Retention and Membership Outreach: **J. Young**
      - (1) No Report
  
    - iv.) Technical: **Hughes**
      - (1) No Report
  
  - b) **Events:**
    - i.) Programs/Education **J. Young**
      - (1) Ken Schmidt is promoting vigorously for the 3 CEU programs for Trade Show
      - (2) September: Trade Show
      - (3) October: Continuous Insulation
      - (4) November: TBD
      - (5) December: Holiday Party
  
    - ii.) Golf Outing: **Hughes**
      - (1) All expenses have been paid
      - (2) Bob Grabhorn will be involved with committee next year
  
    - iii.) Trade Show: **J. Young**
      - (1) Sold out booths - 85.
      - (2) 500 Parking Vouchers available for parking at White River Garage
      - (3) Current Trade Show budget on schedule for this year
      - (4) Kent organizing steward for the duration/shift
      - (5) Plan developed for selling booths at a discount for next year, the night of this year's Trade Show
  
    - iv.) Social Events:
      - (1) About 12 attended the Indians Baseball Outing on August 18<sup>th</sup>
      - (2) Discussed planning the Indians Baseball Outing during mid- summer next year
      - (3) Jeremy is working on the Duckpin bowling event in October.

**UNITING, CONNECTING, BUILDING . . .**



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**Administration:**

- i.) Advertising/Sponsorships; **J. Young**
  - (1) The Sponsorship budget is separate from Trade Show budget
  
- ii.) Awards: **D. Young**
  - (1) Pursuing Outstanding Chapter Award for next year
  
- iii.) Certification: **Huehls**
  - (1) Chuck has 1 person signed up for CDT in person and by Webex.  
( 1 signed up for CCS)
  
- iv.) Communications: **J. Young**
  - (1) No Report
  
- v.) Education Foundation: **D. Young**
  - (1) Next meeting scheduled for September 17
  
- vi.) Table Tops: **Hughes**
  - (1) 2 table tops last month
  - (2) Kent needs the sponsorship list to contact for setting up free table tops for this year.

**Great Lakes Region**

- i.) National Construct will be in St. Louis this year September 30 to October 3. (10 signed up) **J. Young**

**5.) Old Business:**

- a) Chapter policies still under review by National
- b) Ralph is continuing to work on Charter

**6.) Tabled / In-Progress Business:**

- a) H. Stellema is working on final Chapter history video
- b) By-laws are still under review

**7.) New Business:**

- a) Keeping Strategic Plan in sight for review by the Board. Start identifying strategy leadership committee.

**8.) Next Meeting: Thursday October 8, 2015 at Delve Design (Stutz Building)**

Motion to Adjourn (A.Huels/ D. Young) Motion Carried  
Indianapolis Chapter Board Meeting was adjourned at \_\_\_7:11\_\_\_PM.

**Attachments:**

Respectfully Submitted, Christine Walter, Secretary, Indianapolis Chapter CSI