



Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ [www.csiindy.org](http://www.csiindy.org) ♦ Established 1961

September 4, 2014

**Indianapolis Chapter CSI Board Meeting  
Brenner Design, 620 N Delaware Street, Indianapolis**

**Attendance:** Joel Young, Kent Hughes, Susan Simon, David Young, Ariel Su, Andrew Huehls, John Arnold, Ralph Pitman, Gene King, Edmund Brown

**Excused:** Jeremy Hoffman, Christine Walter, Joyce White

**Indianapolis Chapter Board Meeting called to order\_6:47\_\_PM**

- 1) **Review Meeting Minutes of previous Meeting:** **Hoffman**
  - a) The Board approved the August meeting minutes. **(Kent Hughes/Joel Young)** Motion Carried.
- 2) **Treasurer's Report:** **Huehls**
  - a) Reviewed August's Treasurer's report, and filed for audit
- 3) **President's Report:** **D. Young**
  - a) Discussed Reimbursements for Construct
  - b) Discussed potential revisions to the Chapter Meeting to streamline the Chapter Business portion to address recent comments.
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) Academic Affairs: **J. Young**
      - (1) Attending IUPUI Society of Student Constructors event on 9/5
      - (2) Finalizing Student Competition for Trade Show
    - ii) Marketing: **Su**
      - (1) 3 marketing videos will be shot at the Trade Show
    - iii). Membership Retention and Membership Outreach: **White**
      - (1) No Report
    - iv.) Technical: **K. Hughes**
      - (1) Will be promoting to manufacturers at Construct
  - a) **Events:**
    - i.) Programs: **D. Young**
      - (1) September – Trade Show
      - (2) October – Health Care by BSA
      - (3) November – Glazing
      - (4) December – Holiday Party
    - ii.) Education: **Hoffman**
      - (1) No report
    - iii.) Golf Outing: **Hughes**
      - (1) David Fryman may become the new Committee Chair
    - iv.) Trade Show: **Young**
      - (1) 55 of 70 booths have been sold
      - (2) There is a committee meeting Monday. One additional meeting will happen prior to the Tradeshow, but the date is not yet set.
      - (3) Committee requested an opinion from the Board about cutting off booth seals a week prior to the Trade Show. The Board's response is no, due to the need to realize as much income as possible from the show.
    - v.) Special Events **Su**
      - (1) Duck Pin Bowling – planning is continuing. The event will be a tournament format, and held on 10/3
      - (2) 7-7:30pm practice, 7:30-8:30 competition, 8:30-9:00pm awards
      - (3) Looking for up to 80 people to play
      - (4) Crew Corp will partially sponsor the event.
  - b) **Administration:**
    - i.) Advertising/Sponsorships: **Su**
      - (1) As of today, we have received 2 gold Sponsorships
      - (2) Currently a committee of 1; Jamie needs help
    - ii.) Awards: **Brown**



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- (1) Ed is the new Committee Chair, Scott Perez and David Fryman have expressed interest in joining the committee.
- (2) Meetings will be on Tuesdays, with the first in October.

iii.) Certification:

**Huehls**

- (1) Two people wanted to attend classes, but that was too late for Jack and Chuck to schedule their Saturdays for the classes. That day was the deadline, but by the meeting we had already determined not to offer the classes. We felt they had plenty of time to notify us and they had not started reading the information.
- (2) We are not notified by Institute of Indiana candidates, so we know of no others taking the exam. Without local attendees, we will not webcast.

iv.) Communications:

**Arnold**

- (1) No report
- (2) There is still an issue

v.) Education Foundation:

**Brown**

- (1) Next meeting in October

vi.) Table Tops:

**Hughes**

- (1) We had 1 Table-Top in August
- (2) There are no Table Tops at the Trade Show

**5.) Old Business:**

- a) Ariel led the strategic planning meeting on August 23, 2014 at BSA's office; nearly half the past-presidents attended.
- b) A summary of the information gathered and a proposed tracking procedure were distributed on 9/4 for review and comments.
- c) The hope is to complete the strategic planning complete by the end of October.

**6.) Tabled / In-Progress Business:**

- a) Ralph Pitman touched base with ThermoScan; Andy Meiring is no longer with the company; they do not know where the archives are, but will help locate them.
- b) Ralph Pitman has located a copy of the Chapter Policy Manual from 2004. Continuing to try to locate an electronic version.
- c) We still need to locate a copy of the Administrative Guide.

**7.) New Business:**

- a) Reimbursement for CONSTRUCT 2014
- b) Joel Young announced that he and his wife will be having a baby boy.

**8.) Next Meeting: Thursday October 9, 2014 at Brenner Design, 620 N Delaware Street, Indianapolis**

Motion to Adjourn (Huehls/Brown) Motion Carried  
Indianapolis Chapter Board Meeting was adjourned at \_\_\_8:39\_\_\_PM.

**Attachments:**

**Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI**