



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

October 9, 2014

**Indianapolis Chapter CSI Board Meeting  
Brenner Design, 620 N Delaware Street, Indianapolis**

**Attendance:** Christine Walter, Joel Young, Kent Hughes, Susan Simon, David Young, Ariel Su, Andrew Huehls, John Arnold, Ralph Pittman, Gene King, Joyce White, Jeremy Hoffman  
**Excused:** Edmund Brown

**Indianapolis Chapter Board Meeting called to order 6:17\_\_PM**

- 1) **Review Meeting Minutes of previous Meeting:** **Hoffman**
  - a) Reviewed the September meeting minutes.
- 2) **Treasurer's Report:** **Huehls**
  - a) Trade Show netted \$20,000.00
  - b) Drew will send full summary via email
  - c) Where does the incentive for recruitment currently go, Tabled to find a location
- 3) **President's Report:** **D. Young**
  - a) Joe McGuire 95<sup>th</sup> Birthday to be recognized at the October meeting David will handle
  - b) Trade Show – The keynote was boring but it was overall a huge improvement over last year
  - c) Duckpin Bowling was a huge success – special thanks to Ariel
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) **Academic Affairs:** **J. Young**
      - (1) Need to add student member sponsorships to the budget
      - (2) A motion was made to set up an account and budget item for student sponsorships (Kent Hughes Second Christine Walker – Motion Carried)
      - (3) Joel is to provide a written plan for the Student Sponsorships
      - (4) Drew is to set up the checking account to accept funds for the student sponsorships
    - ii) **Marketing:** **Su**
      - (1) All is good and the latest video was good
    - iii) **Membership Retention and Membership Outreach:** **White**
      - (1) Currently 191 members
      - (2) Joyce needs help to follow up with potential members
    - iv.) **Technical:** **K. Hughes**
      - (1) No Update
  - a) **Events:**
    - i.) **Programs:** **D. Young**
      - (1) November – Glazing
      - (2) December – Holiday Party
    - ii.) **Education:** **Hoffman**
      - (1) November to be a month of Glazing
      - (2) Looking to do something for the new Building Code prior to December if possible
    - iii.) **Golf Outing:** **Hughes**
      - (1) Needs a new Committee Chair and possibly a new committee
      - (2) Re-organize to better promote
      - (3) Kent Hughes, Gene King, and Susan Simon will coordinate
      - (4) We need to fix the collections process and improve communications
      - (5) Chris needs to provide a list of unpaid invoices on outings to the treasurer
      - (6) \*going forward all committees need to provide information about what they are doing to Treasurer so that way he can help coordinate collections Drew will provide rules to the committee chairs
    - iv.) **Trade Show:** **Young**
      - (1) No Report – David to follow up
    - v.) **Special Events** **Su**
      - (1) Duck Pin Bowling was great – Special thanks to Ariel

**UNITING, CONNECTING, BUILDING . . .**



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b) **Administration:**

- i.) Advertising/Sponsorships; **Su**
  - (1) Committee needs help
  
- ii.) Awards: **Brown**
  - (1) No Report
  
- iii.) Events:
  - (1) Holiday Party – No Report
  - (2) Derby Event – All is good
  
- iv.) Certification:
  - (1) No Report
  
- iv.) Communications:
  - (1) No Report
  
- v.) Education Foundation:
  - (1) No Report
  
- vi.) Table Tops: **Hughes**
  - (1) 1 New Member is waiting to schedule

5.) **Old Business:**

- a) Thermoscan Ralph will finish/follow up and Gene will help
- b) Ralph is seeking an electronic copy of the Policy Manual if you have one or access to on let him know
- c) Blake has an electronic copy of the Administrative Guide

6.) **Tabled / In-Progress Business:**

- a) None

7.) **New Business:**

- i) None

8.) **Next Meeting:** Thursday November 13, 2014 at Brenner Design, 620 N Delaware Street, Indianapolis

Motion to Adjourn (**Hoffman/Su**) Motion Carried  
Indianapolis Chapter Board Meeting was adjourned at \_\_\_8:16\_\_\_ PM.

**Attachments:**

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI