



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

October 11, 2012

**Indianapolis Chapter CSI Board Meeting
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032.**

Attendance: Pete Kerfoot, Edmund Brown, David Young, Kent Hughes, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, John Arnold
Excused: Chris Drewry, Ariel Su, Scott Bays, Chris Hughes

Indianapolis Chapter Board Meeting called to order 6:28 PM

- 1) **Review Meeting Minutes of previous Meeting:** **Spice**
 - a) The Board approved the minutes. (**K. Hughes/ Brown**) Motion Passed.
- 2) **Treasurer's Report:** **Drewry**
 - a) Reviewed and approved August and September Treasurer's reports(**Brown/Huehls**)
 - b) Waiting for Tradeshow results
- 3) **President's Report:** **McIntyre**
 - a) Construction Marketing Team (CMT) will make two more videos. Currently have 4-5 video on www.youtube. Will continue thru December to have 10 videos by end of 2012.
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) **Academic Affairs:** **K. Hughes**
 - (1) 17 Students in Trade Show Student Competition
 - (2) Congrats to Anthony Gary and Phil Caito for revamping the competition. Anthony rewrote all questions.
 - (3) It was very successful.
 - (4) Kent has resigned from Academic Affairs but will remain the liaison to board
 - ii). **Membership Retention and Membership Outreach:** **Young**
 - (5) Membership has grown to 190
 - (6) Next meeting 10/15 at Brenner at 11:30 a.m.
 - iv.) **Technical:**
 - (1) No report **Bays**
 - A.) **Events:**
 - i.) **Programs:** **McIntyre**
 - (1) October Program: BIM Seminar
 - (2) November: SMACNA Sheet Metal Manual and Indoor Air Quality
 - (3) January: NFPA 285 Fire Test for Exterior Walls
 - (4) February: Forensics of Building Envelop Failures
 - (5) March: Panel Discussion on Paints and Coatings
 - (6) April: Social Media
 - (7) May: Reflective Insulation and Radiate Barriers
 - ii.) **Education:** **Brown**
 - (1) November S.M.A.C.N.A. tour at Tarpenning-Lafollett 2:45pm-4:30pm
 - (2) January NFPA 285 and Metal Wall Panels.
 - (3) The Region's Education Data Base of past education programs and seminars will be on website
 - (4) CEUs are registered with AIA
 - iii.) **Golf Outing:**
 - (1) No report **C. Hughes**
 - iv.) **Trade Show:** **K. Hughes**
 - (2) October 11th is the Trade Show rap up meeting
 - (3) 140 attendees, increase from 2011
 - (4) Discussion
 - v.) **Special Events** **Huehls**
 - (1) No report
 - B.) **Administration:**
 - i.) **Advertising/Sponsorships:** **Spice**
 - (1) Have a meeting before end of October to blitz in November Dec
 - ii.) **Awards:** **Bays**
 - (1) no report
 - iii.) **CMT** **Su**
 - (1) Discussion; planning video graphing 2 members/ month at monthly Chapter meetings



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|--------|--|-----------------|
| iv.) | Certification: | Spice |
| | (1) 5 CDT candidates at the classes in September. 1 attended via Webex from South Bend | |
| | (2) Group consisted of one Ball State Construction Management student, one product rep, one architect, one graduate architect, and one Contract Administrator with Duke Energy | |
| | (3) Passed: CCS: 1. CDT: no report | |
| v.) | Roster: | Simon |
| | (1) no report | |
| vi.) | Communications: | Arnold |
| | (1) no report | |
| vii.) | Education Foundation: | Kerfoot |
| | (1) No meeting. Canceled until next month | |
| | (2) Working on a taxable donation letter to mail | |
| | (3) Waiting on Treasures Report for Trade show results | |
| viii.) | Table Tops: | McIntyre |
| | (1) 3-4 scheduled for October meeting | |
| | (2) Continuing to draw attention to table tops | |

5.) Old Business:

- a.) No report

6.) Tabled / In-Progress Business:

- a.) Chapter Bylaws /Policy-

7.) New Business: No new business

8.) Next Meeting: Thursday November 8, 2012 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032

Indianapolis Chapter Board Meeting was adjourned at 7:44 PM.

Attachments: Board Meeting Agenda August 2012
Treasurer's Report, August and September 2012

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI