



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

November 10, 2011

**Indianapolis Chapter CSI Board Meeting
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, In.**

Attendance: Pete Kerfoot, Edmund Brown, Cheri Longerbone, Mark Smith, Scott Bays David Young, Ariel Su, Andy McIntyre, Kent Hughes, Blake Wagner, Andy Meiring, Jamie Spice
Excused: Chris Drewry

Indianapolis Chapter Board Meeting called to order 6:25PM

- 1) **Review Meeting Minutes of previous Meeting:** Longerbone
 - a) The Board approved the minutes. **(Hughes/ Bays)** Motion Passed.
- 2) **Treasurer's Report:**
 - a) Review bills and budget. Submit for audit. Drewry
- 3) **Presidents Report:** Kerfoot
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs/Student Affiliate Hughes
 - 1) Lunch was held to assess the Student Competition Scavenger Hunt and how to increase participation for 2012. Discussion
 - 2) The Student competition for 2012 to be renamed. Discussion.
 - ii). Membership Retention and Membership Outreach Young
 - (1) .Badge style finalization. Discussion
 - (a) Motion: To keep the old style of badge. **(Smith/Meiring)**. Discussion. Did not pass
 - (b) Motion: To proceed with new badges. Discussion **(Wagner/Hughes)** Passed
 - (2) Committee meeting to be held at Seward Sales Nov. 21st Regular meetings held 3rd Monday of each month.
 - (3) No new members, 4 members did not renew.
 - iii) Technical: No report Longerbone
 - b.) **Events:**
 - i) Programs: McIntyre
 - (1) November 2011 will be an Educational Seminar Program and Tour concerning Fire Suppression. Discussion..
 - (2) December 2011 is the Holiday Party
 - (3) January 2012 is a Program on Construction Economic Outlook and Forecast
 - (4) February 2012 program will be presented by, Greg Graham of Ball State University on The Master Planning of Ball State University.
 - (5) March 2012, will be HVAC related topic and joint meeting with ASHRAE.
 - (6) April 2012, will be Mock Trial.
 - (7) May 2012, will be Post Mortem on Super Bowl Construction.
 - (8) June 2012, is the Awards Banquet.
 - ii) Education: Brown
 - (1) Trade Show seminar had 14 people in attendance. Discussion
 - (2) November Seminar will be held at Ryan Fire Protection.
 - (3) April Seminar will be on ASHRAE 189.1.
 - (4) May Seminar to be Panel Discussion on Value Engineering with proposed Joint meeting with Indiana Subcontractors Association.
 - iii) Golf Outing: Meiring
 - (1) 2012 Golf Outing date and location may change. Discussion
 - iv) Trade Show: Hughes
 - (1) Number of attendees down this year. Discussion
 - (2) CSI Construct Event conflicts with 2012 Date. Trade show date change. Discussion



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- v) Special Events: **Smith**
 - (1) Christmas Party will be held on 2nd Thursday in December at the Skyline Club.

c.) Administration:

- i) Advertising: **Spice**
 - (1.) Committee to meet to determine Sponsorship approach to replacing Advertising terminology. Discussion
- ii) Awards: **Su**
 - (1) **No report**
- iii) Certification: **Spice**
 - (1) **No report**
- iv) Communications: **Wagner**
 - (1) Website is updated. Looking at redesigning Banner. Discussion
 - (2) There is no update for newsletter this month.
- v) Education Foundation: **Wagner**
 - (1) Met Nov. 9th. Scholarship application is complete and will be delivered electronically week of November 13th.
 - (2) Web site being redesigned.
 - (3) Next meeting to be held December 14th.
- vi) Table Tops: **Drewry**
 - (1) Committee chair may change. Discussion
 - (2) Education and Programs Committee continuing promotion of Table Tops to Industry members related to monthly meeting topics.. Discussion

5) Old Business:

- a) .Construct Reimbursement tabled till December.

6) Tabled / In-Progress Business:

- a) Chapter Bylaws/Policy- In process **Smith**
- b) Report to be presented December Board meeting
 - i) No Report

7) New Business:

- a) Policy Proposal for CSI Academies and Reimbursement. Discussion

8) Next Meeting: Thursday December 1, 2011 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, In.

Indianapolis Chapter Board Meeting was adjourned at 7:40PM.

Attachments: Board Meeting Agenda November. 2011
Treasurer's Report, November. 2011

Respectfully Submitted, Cheri Longerbone, Secretary, Indianapolis Chapter CSI