



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

May 9, 2013

**Indianapolis Chapter CSI Board Meeting
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032**

Attendance: Edmund Brown, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, Chris Hughes and David Young, Chris Drewry, John Arnold, Scott Bayes and Kent Hughes

Excused: Pete Kerfoot and Ariel Sue

Guests: Chris Walter and Joel Young

Indianapolis Chapter Board Meeting called to order 6:34 PM

- | | |
|---|-----------------------------------|
| <p>1) Review Meeting Minutes of previous Meeting:
a) The Board approved the minutes. (K Hughes/Huehls) Motion Passed.</p> | <p>Spice</p> |
| <p>2) Treasurer's Report:
a) Reviewed and approved January Treasurer's report(Brown/Huehls)</p> | <p>Drewry</p> |
| <p>3) President's Report:
a) Past President's Meeting was May 8.</p> | <p>McIntyre</p> |
| <p>4) Committee Reports:</p> | |
| <p>a) Growth:</p> | |
| <p>i) Academic Affairs:
(1) Bill White is resigning as Chair.</p> | <p>K. Hughes</p> |
| <p>ii) CMT:
(1) No report</p> | <p>Su</p> |
| <p>iii). Membership Retention and Membership Outreach:
(1) 189 members
(2) Next meeting May 20th
(3) Membership blitz-waiting on results from contacting 12 firms</p> | <p>Young</p> |
| <p>iv.) Technical:
(1) No report</p> | <p>K. Hughes</p> |
| <p>A.) Events:</p> | |
| <p>i.) Programs:</p> | <p>Brown</p> |
| <p>(1) May: Reflective Insulation and Radiate Barriers
(2) June: Awards banquet
(3) July Social Media. Holly Bolton and Joy Davis, CSI
(4) August Safety in Design John Lindenschmidt, President, RMS Safety
(5) September Tradeshow
(6) October Tile Program</p> | |
| <p>ii.) Education:</p> | <p>Brown</p> |
| <p>(1) No report</p> | |
| <p>iii.) Golf Outing:</p> | <p>C. Hughes</p> |
| <p>(1) May 2nd. 41 golfers
(2) Donations were up
(3) Discussion about Course for next year</p> | |
| <p>iv.) Trade Show:</p> | |
| <p>(1) Committee Meeting May 10 at RW Armstrong, 11 am
(2) Floor Plan completed
(3) Information should be on the website next week</p> | |
| <p>v.) Special Events</p> | <p>McIntyre
Huehls</p> |
| <p>(1) Brewery Tour June 22 or July 20 at Bier-65th and Binford
(2) Saturday afternoon after Thursday Chapter Meeting</p> | |
| <p>B.) Administration:</p> | |
| <p>i.) Advertising/Sponsorships:</p> | <p>Spice</p> |
| <p>(1) existing sponsor need to be contacted to renew</p> | |
| <p>ii.) Awards:</p> | <p>Brown</p> |



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- (1) Board made nominations and voted for the J Warren Hoy Award-(**K Hughes/Huehls**)
- (2) Board made nominations and voted for the Fran Schroeder Award-(**Hughes/Arnold**)
- (3) Board made nominations and voted for the Member of the Year Award-(**Brown/Hughes**)

- iii.) Certification: **Spice**
 - (1) No report
- iv.) Roster: **Simon**
 - (1) Compiling word document for all members
 - (2) Discussion about content
 - (3) Motion to keep the roster as it was in 2006-2007. Motion passed. (**K. Hughes/Huehls**)
- v.) Communications: **Arnold**
 - (1) No Report
- vi.) Education Foundation: **Kerfoot**
 - (1) No report
- vii.) Table Tops: **McIntyre**
 - (1) No report

5.) Old Business: Hans Meyer Awards and Communications Awards nominations submitted to Institute.

6.) Tabled / In-Progress Business:

- a.) Board reviewed, edited and approved Chapter Bylaws to present to the Indianapolis Chapter for a vote of approval at next meeting.
- b.) Motion to accept the changes made to Bylaws (**Hughes/Huehls**)

7.) New Business: New CSI badge with new logo and Membership Business Card Presented by David Young

8.) Next Meeting: **Thursday June 13 , 2013 at Bravo Cucina Italiana, 8651 Castlecreek Parkway East Drive Indianapolis, IN 46250**

Indianapolis Chapter Board Meeting was adjourned at 8:36 PM.

Attachments: Board Meeting Agenda May 2013
Treasurer's Report, May 2013

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI