



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

June 8, 2017

Indianapolis Chapter CSI Board Meeting
The Rathskeller, 401 East Michigan Street
Indianapolis, IN 46202

Attendance: Ralph Pitman, David Fryman, Ken Schmidt, Randy Vogt, Andrew Huehls, Angela Julian Mike Halstead, Gene King, Bill McGuire, Christine Walter

Excused: Janie Farmer, Henry Stellema

Absent: Nathan Davis, Joel Young

Guests: Matthew Pfeiffer

Indianapolis Chapter Board Meeting called to order 6:10 PM

1) Review Meeting Minutes of previous Meeting:

C. Walter

- a) May minutes reviewed and accepted as amended – **Gene King motioned, 2nd / David Fryman.**
Motion carried.

2) Treasurer's Report:

K. Schmidt

- a) Ken Schmidt presented most recent report on our three accounts: Operating, Savings and, Student Affiliation.
b) A special "thank you" to Andrew Huehls for assisting us in auditing this year.

3) President's Report:

R. Pitman

- a) Welcome to our new student liaison to the Board, Matthew Pfeiffer, from IUPUI.
b) This last meeting as President, Ralph has enjoyed his tenure and thanked everyone on the Board and Committees who served. We are hoping to maintain our current committee leadership.
c) The Awards Banquet will be held at the Skyline Club on Thursday June 15, at 7:00 PM.
d) The Golf Outing was outstanding this year and we had great response,
e) Alternate meeting venues are still being reviewed.

4) Committee Reports:

a) **Growth:**

i) Academic Affairs:

J. Young

- (1) New Student Affiliate 2017 – 2018: Matthew Pfeiffer, IUPUI SSC President
(2) Regional Emerging Professional: Lacey Thomas

ii) Membership, Orientation & Marketing:

R. Vogt

- (1) Membership is currently at 180.
(2) Traditionally we have presented new member packets. We are reinstating this program. In addition to reaching out personally to encourage new member involvement.
(3) Ken Schmidt reported that 20 people went through our most recent orientations.
(4) Bill McGuire will be the new Orientation Chairperson.

iii.) Technology:

H. Stellema

- (1) No Report

UNITING, CONNECTING, BUILDING . . .



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

b) Events:

i) Programs/Education

C. Walter

- (1) Programs are confirmed through October.
- (2) The committee is looking for more recruits and a co-chair.
- (3) Tour of Roche Headquarters set for July 20, RSVP must be confirmed by Monday June 17.

ii) Golf Outing:

D. Fryman

- (1) 100 registered golfers participated with 75% of all sponsorships opportunities sold.
- (2) There were 18 architects/ specifiers representing 12 different firms in attendance.
- (3) The committee is working towards a 120 + golfer goal for next year and hoping for a sell-out.

iii) Trade Show:

M. Halstead

- (1) 10 booths left at Trade Show.
- (2) DSV will be presenting a program for education on 2017 updates on AIA Documents.

iv) Social Events:

R. Pitman

- (1) No Report

c) Administration:

i.) Advertising/ Sponsorship

M. Halstead

- (1) All major sponsors have renewed for this next year.
- (2) We need improved announcing and visible promotion of these sponsors.

ii.) Awards:

R. Pitman

- (1) Jack Morgan received the Bud Reed Memorial Award at the Regional Conference. Congratulations to Jack!

iii.) Certification:

R. Pitman

- (1) Congrats to Bill McGuire who passed the CDT Exam.

iv.) Communications (newsletter/roster/website)

M. Halstead

- (1) Newsletter is early in May. He will use this as an opportunity to push the email/newsletter a week earlier; moving forward.

v.) Education Foundation

J. Young

- (1) Ken Schmidt made a motion that the Board allocate \$3000.00 to the Foundation in the 2017 – 2018 Budget. Ralph 2nd on the the motion. Motion carried.

vi.) Table Tops:

J. Farmer

- (1) None at this time.
- (2) Ken Schmidt suggested we have a marketing table at all meetings to promote sponsorship advantages.

UNITING, CONNECTING, BUILDING . . .



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

vii) Chapter Roster

G. King

- (1) Roster is still in progress. Working on photos.
- (2) A description of each committee will be included.
- (3) Bill McGuire is the incoming Roster Chairperson.

d) **Great Lakes Region**

K. Schmidt

- (1) Ken reported a successful Regional Conference in Canton, OH.
- (2) The group planning next year's Great Lakes Conference 2018, will be Brandi Frey - Miami/Dayton, Co – Chair, along with Angie Julian - Indianapolis and Cindi Sturgill – Louisville/ Evansville. Mark Leeds and David Fryman, National Officers, will be working with the Co-Chairs.
- (3) Coordinator for the Conference will be Glen Baines.
- (4) Ken needs reimbursement requests for conference expenses by Friday. Forms can be found on our Indianapolis website.

5.) **Old Business:**

6.) **Tabled / In-Progress Business:**

7.) **New Business:**

8.) **Next Meeting: 6:00 PM, Thursday July 13. Location: Delv Design – Stutz Business Center**

**Motion to Adjourn: David Fry/ Second: Mike Halstead. Motion Carried.
Indianapolis Chapter Board Meeting was adjourned at 7:30 PM**

Attachments: CSI Annual Treasurer's. Secretary's and Committee Reports

**Respectfully Submitted,
Christine Walter, Indianapolis Chapter CSI, Secretary**