



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

June 11, 2015

**Indianapolis Chapter CSI Board Meeting  
Brenner Design, 620 N Delaware Street, Indianapolis**

**Attendance:** Christine Walter, Joel Young, David Young, Andrew Huehls, Edmund Brown, Joyce White, Ralph Pitman, Jeremy Hoffman, Susan Simon, Mike Halstead, Randy Vogt, Kent Hughes, Gene King,

**Excused:** Ariel Su

**Guest:**

**Absent:**

**Indianapolis Chapter Board Meeting called to order\_6:46\_\_PM**

- 1) **Review Meeting Minutes of previous Meeting:** **Hoffman**
  - a) Reviewed the May meeting minutes. Motion to Approve as amended (**Huehls/Hughes**) **Motion Carried**
  
- 2) **Treasurer's Report:** **Huehls**
  - a) Taxes are filed and pending, DSV is handling including and fines, fees, or penalties
  - b) See attached balance sheet
  
- 3) **President's Report:** **D. Young**
  - a) Again, welcome new board members.
  - b) Mike Halstead and Ken Schmidt are taking over the sponsorship committee
  - c) Joel will find someone to take over orientation
  
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) Academic Affairs: **J. Young**
      - (1) No Report
    - ii) Marketing:
      - (1) No Report
    - iii). Membership Retention and Membership Outreach: **White**
      - (1) Current Membership stands at 183 with 3 new members in June
    - iv.) Technical:
      - (1) Green Format is going to print (PDF only)
  - b) **Events:**
    - i.) Programs **Hoffman**
      - (1) The year looks good thru December.
    - ii.) Education:
      - (1) The year looks good thru December.
    - iii.) Golf Outing:
      - (1) See attached report
    - iv.) Trade Show: **Young**
      - (1) AIA will be unable to sponsor this year
      - (2) Committee has some communications issues that are being corrected
      - (3) Committee will reach out to NECA, ABC, and MEP contractors
      - (4) Need to get a vendor packet out!!!
      - (5) Assemble "Plan B"
    - v.) Special Events: **Young**
      - (1) Jeremy, Joel, and Chris will lead on Duckpin bowling (Octoberish)
      - (2) Mark Smith and Kent Hughes are working the Indians game shooting for a Thursday or Friday

**UNITING, CONNECTING, BUILDING . . .**



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c) **Administration:**

i.) Advertising/Sponsorships;

- (1) No Chair
- (2) No Report

ii.) Awards:

- (1) Fellows have been chosen, 6 new none from Indy.
- (2) No word on other awards yet

**Brown**

iii.) Certification:

- (1) No Report

**Huehls**

iv.) Communications:

- (1) No Report

v.) Education Foundation:

- (1) 3 Scholarships have been awarded, to be handed out at the awards banquet
- (2) New board members, Glen Banes, Blake Wagner, Scott Perez, and Ron Boots
- (3) Officers are TBD

**Brown**

vi.) Table Tops:

- (1) No tabletops are currently scheduled for this month.

5.) **Old Business:**

- a) Great Lakes regional is in Louisville.
- b) Ralph has the Chapter policy manual in process
- c) The original Charter is being recreated, Ralph is the lead
- d) The Chapter history video is being scored now, Ralph hopes to have a copy soon
- e) Info is needed on the chapter librarian role
- f) By-laws are still under review

6.) **Tabled / In-Progress Business:**

- a) Kent Hughes is working on the mentorship program
- b) Ralph has taken the lead on the chapter history video — He has turned it over to Dick Simon to score the music
- c) The Bylaws update has been turned into the Institute for review.
- d) We want students involved with the board in a non-voting capacity, consistent with the Institute bylaws.
- e) GLRC - \$7,696.22 remaining balance (\$2,000 seed spent) the remaining will be allocated in the budget Meeting.

7.) **New Business:**

- a) Do we need a Social Media expert?
- b) Chapter budget is open for board review until July Meeting
- c) Golf Outing donation to foundation - \$1500 to foundation from golf and \$2000 from GLRC
- d) Motion to donate \$2,000.00 from the GLRC surplus funds in addition to the \$1,500.00 from the golf outing to the education foundation was made (Young/Huehls) Carried

8.) **Next Meeting: Thursday July 9, 2015 at Delv Design (Stutz Building)**

Motion to Adjourn (King/Huehls) Motion Carried

Indianapolis Chapter Board Meeting was adjourned at \_\_\_9:13\_\_\_PM.

Attachments: Budget Balance Sheet, May 2015

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI