



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

June 12, 2013

**Indianapolis Chapter CSI Board Meeting
BSA Lifestructures, 9365 Counselors Row Indianapolis, IN 46240**

Attendance: Edmund Brown, Christine Walter, Andrew Huehls, Pete Kerfoot, Joel Young, Kent Hughes, Ariel Su, , Chris Drewry, John Arnold

Excused: Susan Simon, David Young, Scott Bays, Chris Hughes

Guests: Jeremy Hoffman

Indianapolis Chapter Board Meeting called to order_6:41__PM

- | | |
|--|-------------------|
| 1) Review Meeting Minutes of previous Meeting: | Hoffman |
| a) The Board approved the May meeting minutes. (Kent Hughes/) Motion Passed. | |
| 2) Treasurer's Report: | Brown |
| 3) President's Report: | Brown |
| 4) Committee Reports: | Brown |
| a) <u>Growth:</u> | |
| i) Academic Affairs: | Young |
| (1) Reach out to students for attendance at the Great Lakes Region Conference. Student Admission would be free. | |
| (2) New Committee is being assembled. Some previous committee members will be asked to continue and some others will be asked to join committee. | |
| ii) Marketing: | Su |
| (1) The marketing video are moving forward – Ariel will contact committee's to get filming | |
| iii). Membership Retention and Membership Outreach: | D. Young |
| (1) The current membership count is 185 members. | |
| (2) 15 members are student and 8 are emerging professionals | |
| (3) The membership drive is well under way, __ new members have signed up in the past month. | |
| (4) Joint meetings with Marketing and Membership are being moved to the 3 rd Tuesday of the month with conference call attendance as an option. | |
| (5) A new round of CSI cards has been printed. | |
| (6) Member Spotlight Testimonial at each chapter meeting | |
| iv.) Technical: | K. Hughes |
| (1) No report. | |
| b) <u>Events:</u> | |
| i.) Programs: | Brown |
| (1) June – Awards Banquet @ Columbia Club | |
| (2) July – The Chapter meeting will be the 5 th Thursday at the NCAA Hall of Champions Building | |
| (3) August – Transit Center | |
| (4) September – Trade Show | |
| (5) October – Master Planning (either Butler or Marion University) | |
| (6) November – Glazing | |
| (7) December – Holiday Party | |
| ii.) Education: | Hoffman |
| (1) November – Month of Glazing | |
| iii.) Golf Outing: | C. Hughes. |
| (a) No Report | |
| iv.) Special Events | Su/Huels |
| (1) Moving Froward | |
| c) <u>Administration:</u> | |
| i.) Advertising/Sponsorships; | Su |
| ii.) Awards: | Bays |
| (1) Ed Becoming Chair Scott is stepping down but staying on committee | |
| iii.) Certification: | Huehls |



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| iv.) | Communications:
(1) No Report | Arnold |
| v.) | Education Foundation: | Kerfoot |
| vi.) | Table Tops:
(1) No More Except for Sponsors | Hoffman |

5.) Old Business: Strategic Guide

6.) Tabled / In-Progress Business:

7.) New Business:

8.) Next Meeting: Thursday July 17, 2014 at Brenner Design 620 North Delaware Indianapolis, IN 46240

Indianapolis Chapter Board Meeting was adjourned at ___9:03___PM.

Attachments: Board Meeting Minutes June 2014

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI