



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

June 13, 2013

**Indianapolis Chapter CSI Board Meeting
Bravo Cucina Italiana, 8651 Castlecreek Parkway East Drive, Indianapolis, IN 46250**

Attendance: Edmund Brown, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, Chris Hughes and David Young, Chris Drewry, John Arnold, Scott Bayes and Kent Hughes

Excused: Pete Kerfoot and Ariel Sue

Guests: Chris Walter and Joel Young

Indianapolis Chapter Board Meeting called to order 6:46 PM

- 1) **Review Meeting Minutes of previous Meeting:** **Spice**
 - a) The Board approved the minutes. (**K Hughes/Huehls**) Motion Passed.
- 2) **Treasurer's Report:** **Drewry**
 - a) Reviewed and approved May Treasurer's report(**Huehls/Young**)
- 3) **President's Report:** **McIntyre**
 - a) John Fleck moved to Hospas

- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs: **K. Hughes**
 - (1) Joel Young/BSA is new Chair
 - ii) CMT: **Su**
 - (1) Ariel will find new contact at CMS to continue video marketing
 - iii). Membership Retention and Membership Outreach: **Young**
 - (1) 186 members
 - (2) Meeting June 10th
 - (3) Next meeting July 15th
 - (4) New cards printed for membership with Tradeshow info on the back
 - iv.) Technical: **K. Hughes**
 - (1) No report
 - A.) **Events:**
 - i.) Programs: **Brown**
 - Great Lakes Region Conference in Cleveland and the July Program conflict. Proposal to move the July program to 4th Thursday in July. Andy checking with Riverwalk to see if facility is available. Jeremy Hoffman and Doug Pearmain are officially in charge of meetings.
 - (1) June: Awards banquet.
 - (2) July Social Media. Holly Bolton and Joy Davis, CSI
 - (3) August Safety in Design John Lindenschmidt, President, RMS Safety
 - (4) September Tradeshow
 - (5) October Tile Program. Tile Concil of America
 - ii.) Education: **Brown**
 - (1) October-Mock-Bid-Estimate seminar
 - (2) Early 2014 Education planning. Some idea "The Big Dig Project" and possible Tour of Pepsi Coliseum
 - iii.) Golf Outing: **C. Hughes**
 - (1) No report
 - iv.) Trade Show:
 - (1) 6-14 meeting at Crane Bay.
 - (2) Aaron Renn the UrbanOfile.com will be the speaker at the Tradeshow
 - v.) Special Events **McIntyre
Huehls**
 - (1) Brewery Tour June 22 at Bier-65th and Binford Blvd. 21 rsvps so far
 - B.) **Administration:**
 - i.) Advertising/Sponsorships; **Spice**
 - (1) no report
 - ii.) Awards: **Brown**
 - (1) Region award due June 21st.



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- iii.) (2) Multiple awards submitted
Certification: **Spice**
- iv.) (3) No report
- iv.) Roster: **Simon Arnold**
- v.) (1) still working with Mapei to complete
- v.) Communications: **Arnold**
- vi.) (1) No Report
- vi.) Education Foundation: **Kerfoot**
- vi.) (1) Met June 12th
- vi.) (2) Scholarship winners=Matthew Gerber \$1000 and Rebecca Smith \$750- Both students at Purdue
- vi.) (3) Reinitianating the C note Club
- vi.) (4) Reelected Jack Morgan, Kristin Welty and Mike Brennen
- vi.) (5) No meeting next month
- vii.) Table Tops: **McIntyre**
- vii.) (1) No report

5.) Old Business: Bylaws need to be reviewed by 2013-14 Board

6.) Tabled / In-Progress Business:

- a.) Bylaws
- b.) Discussion
- c.) Chris Drewry, Andrew Huehl and Andy McIntyre to work on Bylaws

7.) New Business: Discussion about Awards Banquet. Post mortem analyses on Awards Banquet to make more enticing for 2014.

Planning Budget meeting before end of June.

8.) Next Meeting: Thursday July , 2013 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032

Indianapolis Chapter Board Meeting was adjourned at 8:02 PM.

Attachments: Board Meeting Agenda May 2013
Treasurer's Report, May 2013

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI