



Knowledge for Creating
And Sustaining the
Built Environment

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

June 9, 2011

**Indianapolis Chapter CSI June Board Meeting
InterDesign, 141 E. Ohio Street, Indianapolis**

Attendance: Blake Wagner, Pete Kerfoot, Andy McIntyre, Robin Leising, Phil McMullan, Edmund Brown, Cheri Longerbone, Mark Smith, Jami Spice, Andy Meiring, Kent Hughes, Ralph Pitman
Excused: Scott Bays
Guest: David Young, Arial Su

Indianapolis Chapter Board Meeting called to order 6:23pm

- 1) **Review Meeting Minutes of previous Meeting:** **Leising**
 - a) The Board approved the minutes. **(Pitman/Kerfoot)** Motion Passed.
- 2) **Treasurer's Report:** **Meiring**
 - a) Review bills and budget. Submit for audit.
- 3) **Presidents Report:** **Wagner**
 - a) John Fleck in Community North Hospital.
 - b) Thanking all of the board for year.
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs/Student Affiliate: **Kerfoot**
 - (1) BSU, Mike Mezo, participating with CSI.
 - (2) Kent Hughs to take lead on Ball State.
 - (3) Bill White now heading up Academic Affairs Committee.
 - ii) Membership Outreach: **Bays/Young**
 - (1) No report
 - iii) Membership Retention: **Bays/Young**
 - (1) No report
 - iv) Technical: **Longerbone**
 - (1) No report
 - b) **Events:**
 - i) Programs: **McIntyre**
 - (1) June 2011 will be the Awards Banquet at the Skyline Club.
 - (2) July 2011 tour of the Palladium and program on Acoustics.
 - (3) August 2011 Pecha Kucha on Sustainable Construction.
 - (4) September 2011 Part II concerning bid day happenings.
 - (5) October 2011 Tradeshow
 - (6) November 2011 program and tour concerning Fire Suppression.
 - (7) December 2011 Holiday Party
 - (8) Looking at a possible joint program on the "Master planning of Ball State University".
 - ii) Golf Outing: **Meiring**
 - (1) Sending out emails to get sponsorships.
 - (2) Event Location, Golf Club of Indiana
 - (3) Event Date: Date: 7/28/11.
 - iii) Education: **Brown**
 - (1) Meeting date is changing to 2nd Monday of every month.
 - (2) Brownfield topic Trade show
 - iv) Trade Show: **Hughes**
 - (1) 2nd meeting was Friday, 6/27
 - (2) George Fern contract to be sent,
 - (3) 3 confirmed exhibitors to date, email blast went out this week.
 - (4) Pete Baker, Seward Sales, will sponsor the Student Awards
 - v) Special Events: **Smith**
 - (1) Awards event coming, attendance goal of 70 attendees.
 - (2) Upcoming event, Victory Field Baseball Game



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- vi) CSIINDY 50th Anniversary: **McMullan**
(1)
- c) **Administration:**
 - i) Advertising: **Spice**
(1) No report
 - ii) Awards: **Leising**
(1) No report
 - iii) Certification: **Spice**
(1) No report
 - iv) Communications: **Leising**
(1) No report, roster eta: tba.
 - v) Education Foundation: **McMullan**
(2) 2 of the 3 Scholarship recipients from Ball State, Purdue, and Notre Dame will be attending June awards banquet.
 - vi) Nominations: **Kerfoot**
(1) No report
 - vii) Table Tops: **Pitman**
(1) No table tops
- 5) **Old Business:**
 - a) Budget: Discussion. Motion to pass 2011-2012 fiscal budget as amended (**Leising/Hughs**) Motion Passed.
- 6) **Tabled / In-Progress Business (No discussion Needed):**
 - a) Chapter Policy – In Process – Don Amt Chair.
- 7) **New Business:**
 - a) Foundation donation: discussion. —Motion made that chapter has paid legal fees and has already made donations via golf outing. No additional foundation donation will made this fiscal year 2011(**Kerfoot/Leising**)
 - b) Blake asking to reflect on BOD performance on Strategic plan and reminds the Board of Directors about Mission Statement, Value Statement, Goals, and Chapter Opportunity
 - i) Academic Affairs made some progress
 - ii) Target Education and membership recruiting needs focus for 2011-12 Fiscal Year
 - iii)
- 8.) **Next Meeting: July 14, 2010 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, In.**

Indianapolis Chapter Board Meeting was adjourned at 8:10pm

Attachments: Board Meeting Agenda June 2011
Treasurer's Report June 2011

Respectfully Submitted, Robin Leising (Cheri Longerbone), Secretary, Indianapolis Chapter CSI