



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

July 9, 2015

Indianapolis Chapter CSI Board Meeting
Stutz Business Center (2nd Fl. "Gallery Rm.") 1060 North Capital Avenue C200,
Indianapolis, IN 46202

Attendance: Joel Young, Ralph Pitman, Andrew Huehls, Randy Vogt, Henry Stellema, Kent Hughes, David Young
Excused: Janie Farmer (vacation), Christine Stull (conference), Jeremy Hoffman (interview), Mike Halstead, Gene King,
Guest: Scott Perez
Absent:

Indianapolis Chapter Board Meeting called to order_6:07__PM

- 1) **Review Meeting Minutes of previous Meeting:** **Hoffman**
 - a) Reviewed the June meeting minutes. Motion to Approve as amended **(Huehls/Hughes) Motion Carried**
- 2) **Treasurer's Report:** **Hoffman**
 - a) Due to technical issues, the Treasurer's Report will be issued next week to the Board
 - b) Trade Show invoices are going out
 - c) New signature cards will be at the next Board meeting
 - d) No update from DSV on the issue with last year's taxes
- 3) **President's Report:** **J. Young**
 - a) Goals for the coming year are to move the Chapter forward and have fun at the same time
 - b) Plan to continue focus on Robert's Rules of Order
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs: **J. Young**
 - (1) Meeting with Nate Davis to discuss SSC involvement with the Tradeshow
 - ii) Marketing: **J. Young**
 - (1) Working with Vinnie to complete the final 3 videos
 - iii). Membership Retention and Membership Outreach: **J. Young**
 - (1) No Report
 - iv.) Technical: **Hughes**
 - (1) Green Format complete and will be available through the CSI online store shortly
 - (2) Chris Grimm is joining the committee
 - (3) Formulating a series of articles for the newsletter
 - b) **Events:**
 - i.) Programs/Education **Hoffman**
 - (1) There is an issue with getting AIA CEU credits processed, members are showing no credits for this year so far
 - (2) July: Quarter Sawn Wood
 - (3) August: Mock Trial
 - (4) September: Trade Show
 - (5) October: Continuous Insulation
 - (6) November: TBD
 - (7) December: Holiday Party
 - ii.) Golf Outing: **Hughes**
 - (1) 1 payment from this year's outing is still pending
 - (2) Golf Club of Indiana and Ruth's Chris are on-board for next year
 - (3) Need to make sure we have a photographer for next year
 - (4) David Fryman and Chris Hughes plan to meet in the next few weeks for a final summary and materials handoff
 - iii.) Trade Show: **Young**
 - (1) Feel things are going well
 - (2) Blake is leading the venue team
 - (3) Over 50 booths sold
 - (4) Parking may be the biggest issue
 - (5) AIA will be unable to sponsor this year
 - (6) Joyce White is leading the marketing effort
 - (7) Exhibitor information pack will be finalized by the end of next week
 - (8) Efforts have begun to register attendees

UNITING, CONNECTING, BUILDING . . .



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- (9) The committee has decided to not have a keynote speaker in order to keep the focus on the exhibitors
- (10) Can we get someone to generate a press release for Building Excellence?
- (11) At least 4 sponsors have been signed up

- iv.) Social Events: **Hughes**
 - (1) Working on setting up an Indians Game
 - (2) Still working to set up another Duckpin bowling event (Octoberish)

Administration:

- i.) Advertising/Sponsorships; **Halstead**
 - (1) The Sponsorship matrix has been updated
 - (2) At least 4 sponsors have committed for '15-'16
- ii.) Awards: **D. Young**
 - (1) Still need a little more information for the Outstanding Chapter Award submission
 - (2) We got an award for our video campaign
- iii.) Certification: **Huehls**
 - (1) No Report
- iv.) Communications: **Halstead**
 - (1) No Report
- v.) Education Foundation: **D. Young**
 - (1) 3 Scholarships were presented at the Awards Banquet
 - (2) Next foundation meeting is August 6th at Schmidt Associates
- vi.) Table Tops: **Hughes**
 - (1) PPG is on deck for this month.
- c) **Great Lakes Region** **J. Young**
 - i.) New Leadership has just taken office
 - ii.) Ken Schmidt is Vice President
 - iii.) Ed Brown is Secretary

5.) Old Business:

- a) Ralph has the chapter policy manual in process, recreated President's Checklist is almost complete
- b) The original Charter is being recreated, Ralph is the lead

6.) Tabled / In-Progress Business:

- a) The Chapter history video is progressing, Ralph anticipates that it will be complete soon
- b) By-laws are still under review

7.) New Business:

- a) A lot of our Committee Chairs are not listed on National's website
- b) Ariel Su has resigned from the Board
- c) Motion to nominate Joyce White to fill the remainder of Aries Su's term as Director (Pitman/Stellema) motion carried.
- d) TAP Leadership Networking Event July 22nd 4-6pm
- e) Strategic Plan Discussion

8.) Next Meeting: Thursday August 13, 2015 at Delv Design (Stutz Building)

Motion to Adjourn (D. Young/Pitman) Motion Carried
Indianapolis Chapter Board Meeting was adjourned at ____7:39__ PM.

Attachments:

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI