



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

July, 12, 2012

**Indianapolis Chapter CSI Board Meeting
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, In.**

Attendance: Pete Kerfoot, Edmund Brown, David Young, Kent Hughes, Chris Drewry Ariel Su; Andy McIntyre, Jami Spice, Scott Bays, Susan Simon, Chris Hughes, Andrew Huehls, John Arnold
Excused: Chris Drewry
Guest: Tom Frank-Construction Marketing Team

Indianapolis Chapter Board Meeting called to order 7:02 PM

- 1) **Review Meeting Minutes of previous Meeting:** **Spice**
 - a) The Board approved the minutes. (**K. Hughes/ Brown**) Motion Passed.
- 2) **Treasurer's Report:** **Drewry**
 - a) Reviewed July report motion to approve (Kerfoot/Hughes) motion passed
- 3) **President's Report:** **McIntyre**
 - a) Goals 2012-13 -make things happen and have fun.
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs: **K. Hughes**
 - (1) no report
 - ii) Construction Marketing Team (CMT) Project:
 - (1) Guest Tom Frank presented video/youtube marketing membership spotlight initiative **Su Young**
 - iii) Membership Retention and Membership Outreach:
 - (1) 185 members. Next meeting we will have badges
 - (2) Next membership meeting 7/18.
 - (3) Membership Committee now has 4 members
 - iv.) Technical:
 - (1) New liaison for Technical is Scott Bayse-
 - (2) This is Paul Sternberg's 2nd and final year as the chairman of the GreenFormat Program Maintenance Task Team.
 - (3) There still exists opportunities to work on SPIE - The Specifiers' Properties Information Exchange - a categorization of material or product properties for use in BIM. CSI had been involved with the effort along with SCIP, but it is now being managed by NIBS Building Smart Alliance
(more info at www.buildingsmartalliance.org/index.php/projects/activeprojects/32).
 - a) **Events:**
 - i.) Programs: **McIntyre**
 - (1) July program moved to July 26th. Topic: "Post Mortem on Indianapolis hosted Super Bowl". Presenter: Shawn Hitchcock, Shiel Sexton.
 - (2) August Program: Topic: "Lady Victory Restoration". Presenter: Arsee Engineers-Victoria Emery. Joint meeting with the Indianapolis Chapter, International Concrete Repair Institute (ICRI)..
 - (3) Meeting arrangements are set
 - (4) CEU discussion and improvements to make it simple for attendees to get credited
 - ii.) Education: **Brown**
 - (1) September Trade Show, Ed Brown is completing speaker bio to forward to Dan McCloskey to post on website and email blast. Presenter: Ana Alexander with HKS-Maragatti.
 - (2) S.M.A.C.N.A. Standards Seminar is being considered and proposed to be held at SMACNA facility in November 15th on the new SMACNA manual and Indoor Air Quality (speaker to be determined).
 - iii.) Golf Outing:
 - (1) Chris is picking a course. **C. Hughes**
 - (2) Advertising at the annual CSI September tradeshow
 - iv.) Trade Show: **K. Hughes**
 - (1) 26 booths sold
 - (2) 24 Exhibitors
 - v.) Special Events **Huehls**
 - (1) Indians game in July-8 attended
 - (2) New liaison: Andrew Huehls
 - b.) **Administration:**
 - i.) Advertising/Sponsorships; **Spice**
 - (1) Adding CMT video/youtube member/company spotlight to the sponsorship packages menu selection
 - (2) Adding sponsorship options and paypal payment option on website



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

- ii.) Awards: **Bays**
(1) 10 nominations submitted
- iii.) CMT **Su**
(1) Discussion; planning video graphing 2 members/ month at monthly Chapter meetings **Spice**
- iv.) Certification:
(1) Fall registration is open
- v.) Roster: **Simon**
(1) Susan Simon is new liaison
- vi.) Communications: **Arnold**
(1) New liaison is John Randall
- vii.) Education Foundation: **Kerfoot**
(1) Meeting postponed until next week.
(2) Report to follow next month
- viii.) Table Tops: **Drewery**
(1) Jeremy has 2 -3 for next month's meeting

5.) Old Business:

- a.) No report

6.) Tabled / In-Progress Business:

Smith

- a.) Chapter Bylaws /Policy-

7.) New Business:

- a.) Youtube initiatives-member spotlight marketing outreach discussion
- b.) motion that we request that CMT move forward with the Youtube member spotlight initiative (**K hughes/E Brown**) Motion Passed
- c.) schedule Tom Frank to record 2-3 members at July meeting.
- d.)Booth at trade show with banner highlighting Construction Marketing Team
- e.)Roster: discussion whether to transition roster to website. Motion to resurrect the roster and post online

(**Arnold/Bays**) Motion passed

8.) Next Meeting: Thursday August, 9 2012 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, In.

Indianapolis Chapter Board Meeting was adjourned at 8:24 PM.

Attachments: Board Meeting Agenda July 2012
Treasurer's Report, May, June, 2012

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI