



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

January 8, 2015

**Indianapolis Chapter CSI Board Meeting
Brenner Design, 620 N Delaware Street, Indianapolis**

Attendance: Christine Walter, Joel Young, David Young, Ariel Su, Andrew Huehls, Edmund Brown, Joyce White, John Arnold, Ralph Pitman, Jeremy Hoffman, Susan Simon, Gene King

Excused: Kent Hughes

Absent:

Indianapolis Chapter Board Meeting called to order 6:40 PM

- 1) Review Meeting Minutes of previous Meeting:** **Hoffman**
a) Reviewed the December meeting minutes. Motion to Accept as amended (**Hoffman/Huehls**) **Motion Carried**
- 2) Treasurer's Report:** **Huehls**
a) Reviewed Chapter's current holdings
b) Taxes are good.
- 3) President's Report:** **D. Young**
a) Online Roster access has been shared.
b) The Wiki is gone Blake saved as much as he could documents are being transcribed
c) The policy manual is out of date, Gene is converting it from PDF to word final document will be distributed to committee chairs by David and Ralph
d) The deficiency in the DSV contract sponsorship is being paid
e) New Members becoming active, we will do a program, mention in the monthly newsletter and at the next meeting
- 4) Committee Reports:**
- a) **Growth:**
- i) **Academic Affairs:** **J. Young**
(1) Will be at the BSU Job Fair in February on the 9th or 11th
(2) There are still some adjustments that need to be made to the Student Sponsorship fund Policy prior to approval.
- ii) **Marketing:** **Su**
(1) Process Video Conclusion outline is being drafted
- iii) **Membership Retention and Membership Outreach:** **White**
(1) RE: Joyce White's notes on standing reservation list see New Business 7a)
- iv.) **Technical:** **K. Hughes**
(1) No Report
- b) **Events:**
- i.) **Programs:** **D. Young**
(1) January – ICC Code Changes; Scott Perez & 3 hour AIA afternoon program
(2) February – LEED V4
(3) March - New Members
(4) April – ICRI
(5) Working on a program on the Orangutan exhibit at the Indianapolis Zoo (David)
(6) Exploring program on requirements for LEED disclosure of EPD and HPD
- ii.) **Education:** **Hoffman**
(1) There has been little success in getting any Glazing/Glass folks coordinated or scheduled. We have decided move on from this and focus on the code update training.
(2) Scott Perez is good to go for the 3-hour AIA training and the Program for the January 15th chapter meeting. The Code Update Training will be scheduled for the same day as the chapter meeting, we plan on hosting it at Willows from 1-4, I will coordinate with Joyce White to get that scheduled and we will have a final cost to member ship soon. Also Scott has decided to donate 20% of the fee to the CSI Education Foundation.
- iii.) **Golf Outing:** **Hughes**
(1) Chris Hughes and David Fryman Co-Chairs and seeking additional committee members
- iv.) **Trade Show:** **Young**
(1) Searching for new committee Co-Chair. Talk to Tim Jones
(2) Andy McIntyre will be a Co-Chair for the '15 show

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- v.) Social Events **Su**
 - (1) Orangutan Exhibit with the Indianapolis Zoo (David and Ariel)

 - c) **Administration:**
 - i.) Advertising/Sponsorships; **Su**
 - (1) JamieSpice would like to be replaced

 - ii.) Awards: **Brown**
 - (1) A new awards guide will be available in January
 - Outstanding Chapter
 - Communications
 - Fellowship
 - Distinguished Service
 - Academic=Drozda

 - iii.) Certification: **Huehls**
 - (1) No Report

 - iv.) Communications: **Arnold**
 - (1) Still need an editor
 - (2) Blake needs assistance, Maybe Ariel

 - v.) Education Foundation: **Brown**
 - (1) No Report

 - vi.) Table Tops: **Hughes**
 - (1) No Report

 - vii.) Board of Directors
 - (1) Nominating student members to the board was discussed
 - (2) A motion was made to not ask the institute for prior permission if students can be members of the board (Huehls/J. Young) Carried

 - viii.) Committee Chair Invitations to Board Meeting
 - (1) Consider inviting Chris Hughes, Doug Pearmain, or David Fryman (David will handle these invitations)
- 5.) **Old Business:**
 - a) Scott Perez got the Chapter archives from Thermo-Scan, Ralph Pitman to retrieve in January
- 6.) **Tabled / In-Progress Business:**
 - a) Golf Outing Profit / Loss – Andrew is working on this
 - b) Chapter Charter. Where is it - Scott Perez is looking for this.
 - c) GLRC Profit allocation to be decided.
- 7.) **New Business:**
 - a) The standing reservation list for the chapter meetings was discussed.
 - (1) Joyce ran the numbers: Un-registered attendees have cost the chapter about \$100.00 for the month of November
 - (2) We need to establish a new cancellation process for membership
 - (3) The Standing reservation list will be cleared in January and members will need to re-register
 - (4) A dedicated reminder email needs to be sent out in February
 - (5) A motion was made to form a committee to fix the issues with the chapter meeting reservation process and standing reservation list (White/Brown) Carried

8.) **Next Meeting:** Thursday February 12, 2015 at Brenner Design, 620 N Delaware Street, Indianapolis

Motion to Adjourn (Huehls/Pitman) Motion Carried
Indianapolis Chapter Board Meeting was adjourned at ____8:58__PM.

Attachments:

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI

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