



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

January 10, 2012

**Indianapolis Chapter CSI Board Meeting
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032.**

Attendance: Pete Kerfoot, Edmund Brown, Kent Hughes, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, Scott Bays, Ariel Su, Chris Drewry, John Arnold and David Young
Excused: Chris Hughes

Indianapolis Chapter Board Meeting called to order 6:48 PM

- 1) **Review Meeting Minutes of previous Meeting:** **Spice**
 - a) The Board approved the minutes. (**Brown/K. Hughes**) Motion Passed.
- 2) **Treasurer's Report:** **Drewry**
 - a) Reviewed and approved December Treasurer's report(**K Hughes/D Huehls**)
- 3) **President's Report:** **McIntyre**
 - a) TAP (Trade Associate Professionals) 3rd annual meeting January 23, 2013 1pm to 5 pm. TAP update.
- 4) **Committee Reports:**
 - a) **Growth:**
 - i) Academic Affairs: **K. Hughes**
 - (1) No report **Su**
 - ii) CMT:
 - (1) Scheduling to meet with Tom Frank in January
 - (2) Looking at new format to keep it fresh
 - iii). Membership Retention and Membership Outreach: **Young**
 - (1) 198 members
 - (2) December 17th was last meeting
 - (3) ISA Tradeshow February 21st, 1pm-5pm JW Marriot
 - (4) Next meeting January 21st, Brenner Design 11:30 3rd Mondays
 - iv.) Technical: **K. Hughes**
 - (1) No report
 - A.) **Events:**
 - i.) Programs: **Brown**
 - (1) January: NFPA 285 Fire Test for Exterior Walls. Scott Perez
 - (2) February: Forensics of Building Envelop Failures. Greg Susemichel/American Structure Point
 - (3) March: Panel Discussion on Paint standards applications low VOC etc possible joint with IIDA
 - (4) April: Brian Smith Superintendent of HSE Schools will discuss school district's plans. Discussion. Possibly considering a Downtown venue for the April's meeting.
 - (5) May: Reflective Insulation and Radiate Barriers
 - (6) June: Awards banquet
 - ii.) Education: **Brown**
 - (1) Searching for replacement for next year when Ed becomes president
 - (2) January: Metal Wall Panel and Fire Rated Glazing. Registration set up online
 - iii.) Golf Outing: **C. Hughes**
 - (1) No report
 - iv.) Trade Show: **K. Hughes**
 - (1) Andy McIntyre is interim Trade Show chair. Looking for a new Chairperson
 - (2) Committed to Riverwalk for 2013. Rates Increased. Discussion.
 - v.) Special Events **Huehls**
 - (1) No report
 - B.) **Administration:**
 - i.) Advertising/Sponsorships; **Spice**
 - (1) ACP Platinum level, maybe Ron Boots, maybe Mapei, maybe Metal Era
 - ii.) Awards: **Bays**
 - (1) Scott researching past awards and which ones to consider(Institute, Region and Chapter)
 - (2) Ed Brown and Pete Kerfoot will join the committee with Scott Bays. First meeting in February
 - iii.) Certification: **Spice**
 - (1) Chapter Certification Educators working with Scott Taylor, Region Certification Chair on Webcast Classes
 - (2) Region webcast information will be posted on the Region website for CDT and CCS classes
 - (3)
 - iv.) Roster: **Simon**
 - 1. Looking for printer for paper copy
 - 2. Scheduling meeting before January



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

- v.) Communications: **Arnold**
 - (1) no report
- vi.) Education Foundation: **Kerfoot**
 - (1) Foundation has application for scholarship online now. Due in April.
 - (2) Phil McMullen scholarship accepted as written by DSV. CSI will manage for Thermoscan. Energy Efficiency and Building Envelop focus
- vii.) Table Tops: **McIntyre**
 - (1) No report

5.) Old Business:

- a.) No report

6.) Tabled / In-Progress Business:

- a.) no report

7.) New Business: Education/Programs committee creating a sign-up sheet for stand in presenters

8.) Next Meeting: **Thursday February 14, 2013 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032**

Indianapolis Chapter Board Meeting was adjourned at 8:13 PM.

Attachments: Board Meeting Agenda January 2012
Treasurer's Report, December 2012

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI