



To advance building information management  
and education of project teams  
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ [www.csiindy.org](http://www.csiindy.org) ♦ Established 1961

February 14, 2013, 2012

**Indianapolis Chapter CSI Board Meeting  
Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032.**

**Attendance:** Pete Kerfoot, Edmund Brown, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, Scott Bays, Ariel Su, Chris Hughes, John Arnold and David Young  
**Excused:** Chris Drewry and Kent Hughes

**Indianapolis Chapter Board Meeting called to order 6:11 PM**

- 1) **Review Meeting Minutes of previous Meeting:** **Spice**
  - a) The Board approved the minutes. ( **Brown/D. Huehls**) Motion Passed.
- 2) **Treasurer's Report:** **Drewry**
  - a) Reviewed and approved January Treasurer's report(**Brown/Young**)
- 3) **President's Report:** **McIntyre**
  - a) Discussion of Tradeshow venue for 2013.
  - b) Motion to move the venue of Tradeshow from Riverwalk to Crane Bay. To commit to 10 meetings in 2013 at Riverwalk.(**Kerfoot/Young**)motion passed
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) Academic Affairs: **K. Hughes  
Su**
      - (1) No report
    - ii) CMT:
      - (1) Feb 21st is last free video recording. \$250/recording thereafter.
      - (2) 8 videos on youtube to date
      - (3) Goal is to build brand for CSI Indy, recruit new members and to increase revenue for Indianapolis Chapter
    - iii). Membership Retention and Membership Outreach: **Young**
      - (1) 201 members
      - (2) January 21<sup>st</sup> was last meeting
      - (3) Next meeting February 18th
      - (4) ISA Tradeshow February 21<sup>st</sup> at the JW Marriot
      - (5) No badges will be produced until member has attended 3 meetings
    - iv.) Technical: **K. Hughes**
      - (1) No report
  - A.) **Events:**
    - i.) Programs: **Brown**
      - (1) February: Forensics of Building Envelop Failures. Dan Weeks/American StructurePoint
      - (2) March: Panel Discussion on Paint standards applications low VOC etc possible joint with IIDA
      - (3) April: Brian Smith Superintendent of HSE Schools will discuss school district's plans. Discussion. Possibly considering a Downtown venue for the April's meeting.
      - (4) May: Reflective Insulation and Radiate Barriers
      - (5) June: Awards banquet
      - (6) July Social Media. Joy Davis CSI
      - (7) August possible tour of Wishard Hospital
      - (8) Backup programs were established
    - ii.) Education: **Brown**
      - (1) No report
    - iii.) Golf Outing: **C. Hughes**
      - (1) February 20<sup>th</sup> next meeting
      - (2) May 9<sup>th</sup> is set for the Golf Outing
    - iv.) Trade Show:
      - (1) No Report **K. Hughes  
Huehls**
    - v.) Special Events
      - (1) No report
  - B.) **Administration:**
    - i.) Advertising/Sponsorships; **Spice**
      - (1) 2 Platinum level sponsorships so far.
    - ii.) Awards: **Bays**
      - (1) New committee meeting February 15th
    - iii.) Certification: **Spice**
      - (1) No report



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|-------|---|-----------------|
| iv.)  | Roster:<br>(1) Met with Matt Nordloh. Susan and Matt looking for printer  | <b>Simon</b>    |
| v.)   | Communications:<br>(1) working on ads for new Platinum Sponsors<br>(2) getting CSI logo updated   | <b>Arnold</b>   |
| vi.)  | Education Foundation:<br>(1) Foundation Board waiting for applications for scholarships<br>(2) Due March 18 <sup>th</sup> and will review to select winner in April | <b>Kerfoot</b>  |
| vii.) | Table Tops:<br>(1) No report  | <b>McIntyre</b> |

**5.) Old Business:**

**6.) Tabled / In-Progress Business:**

a.) Bylaws are still on the table

**7.) New Business:** Looking for new Board members, March will be the elections

**8.) Next Meeting: Thursday, March 2013 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032**

**Indianapolis Chapter Board Meeting was adjourned at 7:33 PM.**

**Attachments:** Board Meeting Agenda February 2013  
Treasurer's Report, January 2013

**Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI**