



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

December 3, 2015

**Indianapolis Chapter CSI Board Meeting**  
**Stutz Business Center, 212 West 10<sup>th</sup> Street, Suite F125**  
**Indianapolis, IN 46202**

**Attendance:** Joel Young, Ralph Pitman, Andrew Huehls, David Young, Randy Vogt, Henry Stellema, Christine Walter, Joyce White

**Excused:** Michel Halstead, Janie Farmer, Gene King, Jeremy Hoffman, Kent Hughes

**Guest:**

**Absent:**

**Indianapolis Chapter Board Meeting called to order\_6:04\_\_PM**

- 1) **Review Meeting Minutes of previous Meeting:** **J. Young**
  - a) The November meeting minutes were reviewed and approved as amended.
  
- 2) **Treasurer's Report:** **J. Young**
  - a) Reviewed Treasurer's Report, need to make minor adjustment prior to next month's meeting
  - b) Taxes for the '14-'15 FY are still in process by DSV.
  - c) The IRS is behind in processing the '13-'14 FY taxes and has filed 2 extensions on our behalf due to the backlog
  
- 3) **President's Report:** **J. Young**
  - a) Joel wished everyone a Happy Holiday with family and looking forward to the Holiday Party
  - b) Joel reached out to Drewry, Simmons, Vornheim for written proposal regarding our agreement for legal counsel/ accounting services and membership commitments.
  - c) Nate has done a great job with student memberships and we have added 12 new members.
  
- 4) **Committee Reports:**
  - a) **Growth:** **J. Young**
    - i) Academic Affairs:
      - (1) Developing plan for a "CSI day" at local universities, starting with IUPUI in January to introduce students to the Chapter.
      - (2) Working to develop a liaison for the Chapter at local universities to improve and streamline Chapter outreach to students.
    - ii) Marketing: **White**
      - (1) Joyce needs help with articles for Building Excellence, emphasizing our activities each quarter. Ralph has photos. He will reach out to the publications for more ideas.
      - (2) Joyce suggested we show our existing videos and slide shows at each meeting during social hour starting in January.
      - (3) We discussed a separate website calendar of our events
    - iii). Membership Retention and Membership Outreach: **White**
      - (1) Membership is increasing and we now have 18 new members for a total of 191.
    - iv.) Technical: **J. Young**
      - (1) No Report.
  - b) **Events:** **J. Young**
    - i.) Programs/Education
      - (1) November: Cummins Headquarters
      - (2) December: Holiday Party
      - (3) January: Program fell through and we are looking for replacement
      - (4) February: RTKL – Market Square
      - (5) March: Greenguard – IAQ
      - (6) April: BIMsanity

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- ii.) Golf Outing: **J Young**
    - (1) Official handoff of Golf Outing materials is done
    - (2) Tentative date is Thursday, June 2, 2016
    - (3) Considering running 2 flights next year.
  
  - iii.) Trade Show: **J. Young**
    - (1) The '16 Trade Show committee review was held in October and planning is underway for next year
    - (2) Many commitments for booth space for next year.
  
  - iv.) Social Events: **J. Young**
    - (1) Duckpin Bowling continues to be a success and we will be planning for the event next Oct.
    - (2) Tentative date for next year's Duckpin event is Friday, October 21st
    - (3) Ralph has called out to membership interest in Fuel Hockey Event for our chapter for next year.
    - (4) A wine tasting event is still being explored
    - (5) Indian Baseball game will be planned for next year
  
  - c) **Administration:**
    - i.) Advertising/Sponsorships:
      - (1) Allegion has agreed to renew their sponsorship
      - (2) We currently have 1 Silver and 8 Platinum sponsors.
  
    - ii.) Awards: **D. Young**
      - (1) No Report
  
    - iii.) Certification: **Huehls**
      - (1) Waiting for Spring Classes
  
    - iv.) Communications (newsletter/roster/website) **J. Young**
      - (1) We need to find out when next newsletter is being published.
      - (2) Henry Stellema has found a candidate from his office to assist with Blake on our website.
  
    - v.) Education Foundation **D. Young**
      - (1) We gave unclaimed prize money from the Trade Show of \$200.00 to The Foundation.
      - (2) Planning a beer & architecture tour in February as a fund raiser
      - (3) Considering a skeet shooting fundraiser (guaranteed to be after the beer tour)
      - (4) Meeting November 5<sup>th</sup>, next meeting is January 7th
  
    - vi.) Table Tops: **J. Young**
      - (1) Kent continuing to reach out to all Platinum Sponsors that have not signed up for a tabletop yet
  
  - d) **Great Lakes Region** **Pittman**
    - (1) Attendance up to all Chapter Events
    - (2) Day at Races by Louisville continues to be a great success over the past 9 years.
    - (3) Evette is working on strategic plan for the Region
- 5.) **Old Business:**
  - a) Chapter Policy Manual still under review
  - b) Ralph is continuing to work on recreating the Chapter Charter details to complete
- 6.) **Tabled / In-Progress Business:**
  - a) Joyce is assisting Henry Stellema to finalize the Chapter History video
  - b) Institute is still pursuing bylaw review with CSI National regarding non-voting student board member.
- 7.) **New Business:**
  - (a) David Young is spearheading Nominating Committee
  - (b) Roster Committee is being led by Gene King
  - (c) Joel Young is seeking chairperson for Strategic Plan Committee

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**8.) Next Meeting: Thursday January 14, 2014, at Delv Design (Stutz Building)**

Motion to Adjourn (D. Young) Motion Carried.

Indianapolis Chapter Board Meeting was adjourned at \_\_\_7:33\_\_\_PM.

Attachments:

Respectfully Submitted, Christine Walter, Secretary, Indianapolis Chapter CSI