



CSI Indianapolis Chapter ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

November 13, 2014

**Indianapolis Chapter CSI Board Meeting
Brenner Design, 620 N Delaware Street, Indianapolis**

Attendance: Christine Walter, Joel Young, Kent Hughes, David Young, Ariel Su, Andrew Huehls, , Edmund Brown, Joyce White, John Arnold, Ralph Pitman
Excused: Jeremy Hoffman, Susan Simon
Absent: Gene King

Indianapolis Chapter Board Meeting called to order_6:39__PM

- 1) Review Meeting Minutes of previous Meeting:** **Hoffman**
a) Reviewed the November meeting minutes. Motion to Accept as amended **(Hughes/Brown) Motion Carried**
- 2) Treasurer's Report:** **Huehls**
a) Reviewed Chapter's current holdings
b) DSV has not yet filed the Chapter taxes for the '13-'14 fiscal year. Will follow up with them again.
c) Reviewed
- 3) President's Report:** **D. Young**
a) Will share information with Chapter at next meeting on how to access roster information online.
b) Intend to encourage each committee chair to update the Chapter Wiki, which was intended to replace the Policy manual and Administrative Guide.
- 4) Committee Reports:**
- a) **Growth:**
- i) Academic Affairs: **J. Young**
(1) Meet & Greet with students at November's Chapter meeting was a success; a number of new student members were present.
(2) There are still some adjustments that need to be made to the Student Sponsorship fund Policy prior to approval.
- ii) Marketing: **Su**
(1) The Member Spotlight for Joe McGuire was discussed; a copy of the full 20 minute interview will be obtained for the Chapter.
(2) In January, a copy of the Certification video will be published (shot at the '14 Tradeshow)
(3) Discussion about those on the Standing Reservation List that do not attend; unregistered attendees; billing no-shows and unregistered attendees.
- iii). Membership Retention and Membership Outreach: **White**
(1) Current chapter membership stands at 199 members
(2) 10 people volunteered to help follow-up with potential members
(3) Discussion about those on the Standing Reservation List that do not attend; unregistered attendees; billing no-shows and unregistered attendees.
- iv.) Technical: **K. Hughes**
(1) Working on Green Format and non-Chapter CSI work
- b) **Events:**
- i.) Programs: **D. Young**
(1) December – Holiday Party
(2) January – ICC Code Changes; Scott Perez & 3 hour AIA afternoon program
(3) February - Quarter Sawn Wood
(4) March - New Members
(5) April – Glazing topic TBD
(6) Working on a program on the Orangutan exhibit at the Indianapolis Zoo
(7) Exploring program on requirements for LEED disclosure of EPD and HPD
- ii.) Education: **Hoffman**
(1) There has been little success in getting any Glazing/Glass folks coordinated or scheduled. I have decided move on from this and focus on the code update training.
(2) Scott Perez is good to go for the 3hour AIA training and the Program for the January 15th chapter meeting. The Code Update Training will be scheduled for the same day as the chapter meeting, we plan on hosting it at Willows from 1-4, I will coordinate with Joyce White to get that scheduled and we will have a final cost to membership soon. Also Scott has decided to donate 20% of the fee to the CSI Education Foundation.
- iii.) Golf Outing: **Hughes**

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(1) Met with Chris Hughes on 11/21; Chris is following-up with the companies we believe may not have followed through on promised sponsorships.

iv.) Trade Show: **Young**
(1) Searching for new committee Co-Chair
(2) Andy McIntyre will be a Co-Chair for the '15 show

v.) Special Events **Su**
(1) No report

c) **Administration:**

i.) Advertising/Sponsorships; **Su**
(1) No report
(2) Still a committee of 1

ii.) Awards: **Brown**
(1) A Dropbox has been set-up for past awards for reference
(2) Working to apply for a Fellow this year
(3) National awards are due by May 1st
(4) Outstanding Chapter submission is due by July 15th

iii.) Certification: **Huehls**
(1) No Report

iv.) Communications: **Arnold**
(1) Looking for a new editor for the newsletter

v.) Education Foundation: **Brown**
(1) Next meeting 1/14/15

vi.) Table Tops: **Hughes**
(1) None for November or December
(2) Looking for January Tabletops

d) **Great Lakes Region:**

i.) February National Ballot for GLR
ii.) Bi-Region Conference (Great Lakes and North-Central) 5/7-5/9 in Chicago, sponsored by Detroit
iii.) Closing Fort Wayne and Saginaw Valley Chapters

5.) **Old Business:**

a) Scott Perez got the Chapter archives from Thermo-Scan, Ralph Pitman to retrieve in January

6.) **Tabled / In-Progress Business:**

- a) Golf Outing Profit / Loss
- b) Chapter Charter. Where is it?
- c) Strategic Plan Final Approval
- d) GLRC Final Account Balance

7.) **New Business:**

- a) Nominating Committee
 - i) Ed Brown; Chair
 - ii) Joel Young
 - iii) Ralph Pitman
 - iv) Gene King
 - v) Current Seats up for election:
 - (1) John Arnold
 - (2) Joyce White – re-running
 - (3) Susan Simon
 - (4) Edmund Brown
- b) Long-form/oral history, professionally produced interview with Joe McGuire covering his career?

8.) **Next Meeting:** Thursday January 8, 2014 at Brenner Design, 620 N Delaware Street, Indianapolis

Motion to Adjourn (Huehls/Pitman) Motion Carried
Indianapolis Chapter Board Meeting was adjourned at 8:58 PM.

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Attachments:

Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI

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