



Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ [www.csiindy.org](http://www.csiindy.org) ♦ Established 1961

August 14, 2014

**Indianapolis Chapter CSI Board Meeting  
Brenner Design, 620 N Delaware Street, Indianapolis**

**Attendance:** Christine Walter, Joel Young, Kent Hughes, Susan Simon, David Young, Ariel Su, Andrew Huehls, John Arnold, Ralph Pitman, Gene King, Joyce White, Jeremy Hoffman, Edmund Brown

**Excused:**

**Indianapolis Chapter Board Meeting called to order\_6:36\_\_PM**

- 1) **Review Meeting Minutes of previous Meeting:** **Hoffman**
  - a) Reviewed the June meeting minutes.
- 2) **Treasurer's Report:** **Huehls**
  - a) Filed needs to be corrected Drew will email out when done
- 3) **President's Report:** **D. Young**
  - a) Great Lakes Regional Conference was a success President and Vice President
  - b) Awards Banquet – David and Joel Young received the Special Publication Award
  - c) Healthy Chapter Checklist was distributed, David will distribute to membership
    - i) We earned a 9 of 10
    - ii) We do not get at least 50% of our membership at chapter meetings
  - d) Our region is a prototype they hope to model others on
    - i) We are a fun group
    - ii) We are a unique chapter
  - e) We need to step up our awards program, a new committee will be formed
  - f) There are approximately 13,000 members in CSI nationally and approximately 1,000 of the members are a part of the Virtual chapter
  - g) Ed Brown will compile the Construct Attendees contact list
- 4) **Committee Reports:**
  - a) **Growth:**
    - i) **Academic Affairs:** **J. Young**
      - (1) Students attending the trade show will be given incentives to visit the booths
      - (2) Ralph will put the fliers on Facebook and create a Facebook calendar
      - (3) Joel is seeking new committee members
    - ii) **Marketing:** **Su**
      - (1) Viewed the GLRC video
      - (2) Ariel would like additional commentary on the GLRC Video
      - (3) It was mentioned the we need to explain to the membership "Why this is important to you"
      - (4) BSU CM Program Manager Mike Mezo will interview for the CSI Video's
    - iii) **Membership Retention and Membership Outreach:** **White**
      - (1) Currently 185 members in Indy – 16 Emerging Professionals – 7 Students
      - (2) 9 People were hosts/Sponsors
      - (3) Member Spotlight on Blake Wagner (changed on day of chapter meeting to Jeremy Hoffman)
      - (4) The Standing Reservation list needs updated/fixd, Joyce and David will get this taken care of
      - (5) We will attempt to share the calendar with other organizations
      - (6) We would like to continue to discuss how to make the website more useful
      - (7) Someone needs to fix the chapter voicemail (no volunteers)
    - iv.) **Technical:** **K. Hughes**
      - (1) The Green format will Roll out this year
  - a) **Events:**
    - i.) **Programs:** **D. Young**
      - (1) September – Trade Show
      - (2) October – Maybe Health Care – Joel Young to take the lead
      - (3) November – Glazing
      - (4) December – Holiday Party
    - ii.) **Education:** **Hoffman**
      - (1) November to be a month of Glazing
      - (2) Looking to do something for the new Building Code prior to December if possible
        - a) Reach out to Ralph Gerdes, Denis Bradshaw, or Ed Rensinck
        - b) Reach out to Manufacturers to help sponsor



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- iii.) Golf Outing: **Hughes**
  - (1) Needs a new Committee Chair and possibly a new committee
  - (2) Kent Hughes has volunteered to take the lead on developing a new committee
- iv.) Trade Show: **Young**
  - (1) 34 of 70 booths have been sold
  - (2) All board members need to try and recruit a booth sponsor
- v.) Special Events **Su**
  - (1) Duck Pin Bowling – planning is continuing. The event will be a tournament format, and held on a Friday
  - (2) 7-7:30pm practice, 7:30-8:30 competition, 8:30-9:00pm awards
  - (3) A temporary committee will be formed to set the rules
  - (4) A motion to pay the \$321.00 for Duckpin Bowling was made (Jeremy Hoffman/Ariel Su) motion carried

b) **Administration:**

- i.) Advertising/Sponsorships; **Su**
  - (1) Need to get information from Jamie
- ii.) Awards: **Brown**
  - (1) Ed is forming a new committee he will Chair
  - (2) CSI Indy will attempt more awards
- iii.) Certification: **Huehls**
  - (1) Waiting for fall, we are still in Early Bird registration
- iv.) Communications: **Arnold**
  - (1) Need younger people to help modernize and run the show
- v.) Education Foundation: **Brown**
  - (1) 4 new C-note club members
  - (2) New logo designs (not shown)
  - (3) 2 new committee members
- vi.) Table Tops: **Hughes**
  - (1) Kent Hughes has taken over as Table Tops Chair
  - (2) Currently none for August

**5.) Old Business:**

**6.) Tabled / In-Progress Business:**

- a) Ariel has scheduled a meeting for August 23, 2014 at BSA office to update the strategic plan

**7.) New Business:**

- a) FY2014-15 Budget Review and Approval
  - i) Chapter Pays AIA to be a provider of CEU's \$175.00
  - ii) Logo on Meeting Minutes needs to be updated to new logo (see header)
  - iii) Chapter Meeting Notebook (computer)

**8.) Next Meeting: Thursday September 4, 2014 at Brenner Design, 620 N Delaware Street, Indianapolis**

Motion to Adjourn (**Hughes/Young**) Motion Carried  
Indianapolis Chapter Board Meeting was adjourned at \_\_\_9:09\_\_\_PM.

**Attachments:**

**Respectfully Submitted, Jeremy Hoffman, Secretary, Indianapolis Chapter CSI**