



To advance building information management
and education of project teams
to improve facility performance

The Construction Specifications Institute

Indianapolis Chapter CSI ♦ Box 20802, Indianapolis, IN 46220 ♦ www.csiindy.org ♦ Established 1961

April 11, 2013

**Indianapolis Chapter CSI Board Meeting
Brenner Design, 620 N Delaware, Indianapolis, IN.**

Attendance: Pete Kerfoot, Edmund Brown, Andy McIntyre, Jami Spice, Susan Simon, Andrew Huehls, Chris Hughes and David Young, Chris Drewry and Kent Hughes

Excused: John Arnold, Ariel Sue, Scott Bayes

Indianapolis Chapter Board Meeting called to order 6:31 PM

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| <p>1) Review Meeting Minutes of previous Meeting:
a) The Board approved the minutes. (D. Huehls/K Hughes) Motion Passed.</p> | <p>Spice</p> |
| <p>2) Treasurer's Report:
a) Reviewed and approved January Treasurer's report(Brown/Huehls)</p> | <p>Drewry</p> |
| <p>3) President's Report:
a) Tradeshow Committee meeting March 29 2013, 12 in attendance.
b) Working on floor plan.
c) Working with AIA to get a speaker
d) Next meeting, April 19
e) Should have info on website May 1st</p> | <p>McIntyre</p> |
| <p>4) Committee Reports:
a) Growth:
i) Academic Affairs:
(1) No report but will forward email when info is available
ii) CMT:
(1) No report

iii). Membership Retention and Membership Outreach:
(1) 185 members
(2) Last meeting March 18th.
(3) Did Architectural email blitz. Hit 13 firms.
(4) New member orientation in the month of April
iv.) Technical:
(1) No report</p> | <p>K. Hughes</p> <p>Su</p> <p>Young</p> <p>K. Hughes</p> |
| <p>A.) Events:
i.) Programs:

(1) April: Brian Smith Superintendent of HSE Schools will discuss school district's plans.
(2) May: Reflective Insulation and Radiate Barriers
(3) June: Awards banquet
(4) July Social Media. Joy Davis, CSI
(5) August Prevention thru Design John Lindenschmidt, President, RMS Safety
(6) September Tradeshow</p> | <p>Brown</p> |
| <p>ii.) Education:
(1) No report</p> | <p>Brown</p> |
| <p>iii.) Golf Outing:
(1) 30 golfer signed up so far
(2) May 2nd
(3) 6 sponsors to date
(4) new deck will be open for dinner</p> | <p>C. Hughes</p> |
| <p>iv.) Trade Show:
(1) No report</p> | <p>K. Hughes</p> |
| <p>v.) Special Events
(1) Brewery Tour in June</p> | <p>Huehls</p> |
| <p>B.) Administration:
i.) Advertising/Sponsorships;
(1) 3 Platinum level sponsorships so far</p> | <p>Spice</p> |



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- ii.) Awards: **Brown**
 - (1) Meeting April 18; Ed, Pete and Scott
 - (2) Focusing on Institute Awards
 - (3) May 3rd is Institute deadline
- iii.) Certification: **Spice**
 - (1) No classes in March. No requests
- iv.) Roster: **Simon**
 - (1) Mapei is printing. Working on quotes for printing.
 - (2) Compiling word document for all members
- v.) Communications: **Arnold**
 - (1) No Report
- vi.) Education Foundation: **Kerfoot**
 - (1) Met April 10
 - (2) Have applications for Phil McMullen award
 - (3) Waiting for update from Thermoscan
- vii.) Table Tops: **McIntyre**
 - (1) 3 signed up
 - (2) Eric Jones-Crewtech is new Chair

5.) Old Business: none

6.) Tabled / In-Progress Business:

a.) Bylaws are still on the table-

7.) New Business: Officers Elections: Chris Drewry-Treasurer, Drew Huehls-Secretary, Edmund Brown-President, Kent Hughes-Vice President, David Young-President Elect

8.) Next Meeting: Thursday May 9, 2013 at Drewry Simmons, 736 Hanover Place, St. 200, Carmel, IN 46032

Indianapolis Chapter Board Meeting was adjourned at 7:59 PM.

Attachments: Board Meeting Agenda April 2013
Treasurer's Report, April 2013

Respectfully Submitted, Jami Spice, Secretary, Indianapolis Chapter CSI