



THE WINNER'S CIRCLE

A Publication of the Indianapolis Chapter of the Construction Specifications Institute

MEETING DATE:
Thursday December 9, 2010

MEETING SCHEDULE:
6:00 Social Hour
7:15 Dinner
8:30 Entertainment

MEETING LOCATION:
Columbia Club
Indianapolis, IN

FEES:
\$25/Guest

RESERVATIONS:
Please RSVP via the chapter website, or contact the Chapter Voice Mail, (317) 465-1491

ANNUAL HOLIDAY PARTY

Season's Greetings

Pete Baker, CSI, CCPR



The Indianapolis Chapter CSI cordially invites our members and guests to its annual Holiday Party, December 9th from 6:00-9:00PM at the Columbia Club's 10th Floor Ballroom. The Columbia Club is located, as it has been since 1889 on Monument Circle in the heart of downtown Indianapolis. Complimentary valet parking will once again be available to you.

Dick Simon will once again be entertaining us with his rendition of Christmas Classics on the piano during the Cocktail & hors d'oeuvre session from 6:00-7:15.

The Columbia Club will once again regale us with their Holiday Buffett starting at 7:15 until 8:30 at which time the Indianapolis Children's Choir, under the direction of Ruth Dwyer will entertain us. Dick Simon will provide accompaniment for those wishing to Carole following the evening's conclusion.

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- [Legal Corner](#)
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DECEMBER 9, 2010
Annual Holiday Party

JANUARY 20, 2011
January Chapter Meeting

JANUARY 20, 2011
Education Seminar : Integrated Project Delivery (IPD)

FEBRUARY 17, 2011
February Chapter Meeting



VIEW FROM THE TOWER

December 2010

D. Blake Wagner, AIA, CSI, CCCA, LEED AP



Happy Holidays everyone! This is by far my favorite time of the year with everyone in good cheer, snow, and Christmas lights with holiday decorations all around. It's also time for the annual Holiday Party. Special thanks to Pete Baker, Seward Sales and Terri Truitt, Midwest Masonry Council for an outstanding invitation and I'm sure a memorable evening on December 9th.

We can officially say the transition of the Educational Memorial Trust to the Indianapolis Chapter CSI Education Foundation is complete

with the shares of the investment fund being gifted from the chapter to the trust at the November board meeting. I would like to thank the original creators of the Trust including Don Amt, Kathy Bultman, Mark Smith, and others as well as the inaugural Directors of the Foundation under first President, John Fleck, FCSI. Be sure to promote the Foundation by making donations, taking advantage of matching grants your employer may offer, and including them in your will. I'm sure any of the Foundation board members would be happy to assist you if you want to get more involved.

As we round out 2010, I can't help but think back on all the things we've done this year and mourn the loss of several CSI members and family members who have passed away; most recently, Dan Johnson, CSI passed away last week. It has been a sad year in those regards, but on the positive side, our chapter is healthy, membership is staying around 190, and the economy is showing signs of improving. As we look to 2011, we have good reason to be optimistic. January will *(continued on page 3)*



bring a seminar and chapter meeting on Integrated Project Delivery (IPD) and we have our 50th Anniversary Celebration coming up on April 28, 2011 at the JW Marriott.

I'm grateful for the opportunity to be your chapter president and thank you all for being CSI members. If there is anything I can do, suggestions you would like to make for the chapter, or criticisms about what we're doing, please call (317-263-9655), email (bwagner@interdesign.com), or stop by my office to talk. I hope to see everyone at the Holiday Party and our next regular chapter meeting in January.

Picture caption: New Member Orientation Class, Fall 2010

NEW MEMBER ORIENTATION

Autumn 2010

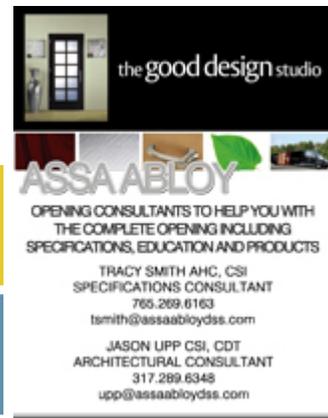
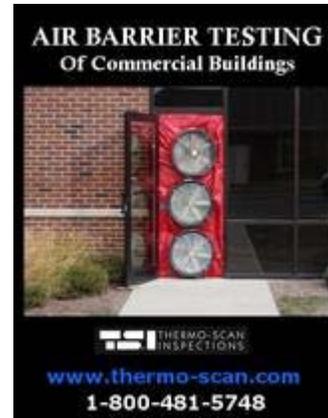
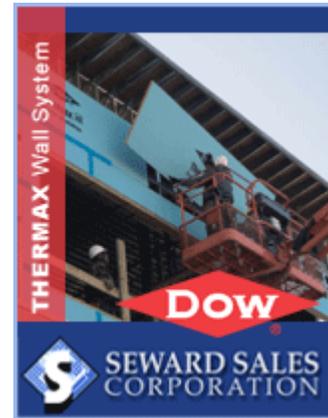
Mike BD Brannan, Woollen, Molzan and Partners Architects, Indianapolis Chapter CSI Orientation Co-Chair

Preceding the November 2010 Chapter Meeting, two new members attended the Indianapolis Chapter's semiannual New Member Orientation. New Member Orientation explains the history and purpose of the organization, and introduces Orientees to the leaders of the Chapter who enumerate the advantages of membership and how individuals can enhance those advantages by becoming involved in Chapter activities. New members must attend orientation in order to receive their CSI lapel pins, which are presented ceremonially at the close of the Orientation. Orientations are held twice a year, prior to the March and October Chapter meetings. This Orientation was held in November due to the October meeting being an off-site tour.

Your Autumn 2010 Orientation class: Mike Kaiser & George Sheraw

Those who assisted with the Orientation: Great Lakes Region Institute President, David Dixon, Dow Roofing Systems; Indianapolis Chapter President Blake Wagner, Interdesign; Indianapolis Chapter Certification Chair Chuck Thompson, Schmidt Associates; Indianapolis Chapter Communications Chair Dan McCloskey, BDMD Architects; Indianapolis Chapter Education Chair Ed Brown, Blackburn Architects; Indianapolis Chapter Photographer Ralph Pitman, Sebree Architects, Inc.

Orientation Co-Chairs Mike Brannan, Woollen Molzan and Partners Architects and Pete Kerfoot, Curley Brothers Brick and Masonry would like to thank all those who participated, especially Ed Brown, who definitely participated. As always, we would like to suggest that any members who have not taken part in an Orientation should consider doing so.





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MANUFACTURING OF WOOD VENEERS

Seminar Recap

Edmund Brown, CSI, CCCA

This past November, the Indianapolis Chapter of CSI went on a manufacturing tour of the Miller Veneer plant. The purpose of the tour was to observe how premium grade veneers are sliced and see how they are made. The plant was founded in 1929 and is run by the third generation of the Miller family. The plant offers FSC wood veneers that are used throughout the woodworking industry. This article will describe the various steps that go into producing veneers, from the receiving the logs to veneer grading. They work with various types of wood, from alder to walnut to maple.

Out of 1000 harvested trees, only 7% are used for wood veneers. Most of the lumber that the plant receives comes from east of the Mississippi River. When the logs first come to the plant, some are store outside and periodically sprayed with water to retain their moisture. The bark is removed by a massive debarking machine that is operated by one man. On the other side of the machine is another machine that cuts the logs into 2 flitches (1/2 log = 1 flitch) and to the same size. The waste is transferred to a storage silo where they are stored until they are later transferred to a furnace and burned to heat the plant. Nothing at the plant goes to waste. Some of the waste goes to heat the plant and the some are sold to home improvement stores as mulch.

After the logs are cut they are taken to a soaking area. Soaking the wood makes them easy to cut and slice. After they have soaked, they are transferred inside where a machine cuts many dados into the cut face of the flitch. Dados are slots that act as grips for the rotary slicer. The rotary slicer is one of a couple of machine that creates the veneers. The slicers are able to create veneers up to 1/20th of an inch. The slicers that are used to create the veneer are the original 1929 machines. These machines produce the most consistent results.

After the flitch is sliced into veneers, they need to be dried. The process of drying is called press drying. It is a two step process involving two dryers. The first step involves drying the veneers so that the moisture content is 20%. The second step involves a massive dryer that brings the moisture content down to about 12%. After they are dried, they are grouped and stored in the warehouse to await shipping.

Samples of veneers are taken every two hours. There are 6 samples taken per log. There are 24 parameters of quality control. The samples are taken to a room and placed on a light table and *(continued on page 5)*

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are visually inspected. The veneers are shipped to various furniture and woodworking manufacturers throughout the country. Overall, their process of producing veneers is quite efficient. I would like to thank the staff at Miller Veneers for allowing the chapter to tour the facility. The tour provided valuable insight as to an aspect of woodworking many people may not be aware.

CERTIFICATION QUIZ

Indianapolis Chapter Quizmaster

Jack P. Morgan, CSI, CCS, CCCA, MAI, AIA

1. Guidance for the proper preparation of the bid form and any attached unit price schedules should be included in the:

- a. Invitation to Bid
- b. Instructions to Bidders
- c. Specifications
- d. Addenda
- e. Contractor's bid

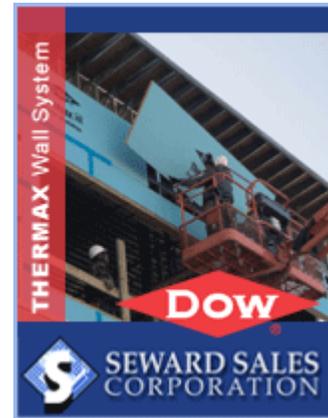
2. When an item is shown on Shop Drawings that is clearly a substitution that has not officially been requested, the designer should:

- a. Return the Shop Drawing without review
- b. Review the Shop drawing and approve everything except the referenced item

3. As a result of the widely held misconception that a Contractor's responsibility for defective work lasts only for the one-year guarantee period:

- a. The Supplementary Conditions should state that the period lasts a specific additional amount of time
- b. EJCDC and AIA have changed their documents to say 'Correction Period'

(continued on page 6)





- instead of guarantee period
- c. The Owner accepts any repairs after that date
 - d. The courts relieve the Contractor of his responsibility
4. The word "provide" when used in Specifications means:
- a. To supply or deliver to project site
 - b. Place in positions for service or use
 - c. Should be defined in Supplementary Conditions or in Division 01-General Requirements
 - d. All of the above

5. What organizational system is used in Outline Specifications?
- a. MasterFormat 2004/2010 plus alphabet
 - b. UniFormat plus alphabet
 - c. MasterFormat 2004/2010
 - d. UniFormat

ADVERTISING

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Jami Spice - Advertising Chair

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Special welcome this month to ASSA ABLOY and Tracy Smith and Jason Upp as your contacts with them!

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LEGAL CORNER

CONTRACT CONSIDERATIONS FOR DESIGN PROFESSIONALS ON DESIGN-BUILD PROJECTS – PART II

Christopher S. Drewry, Esq. - DREWRY SIMMONS VORNEHM, LLP

In a recent newsletter, we addressed some of the contractual considerations for design professionals on design-build projects. As a refresher, design-build projects typically call for a general contractor as the design-builder with single-point responsibility. The design-builder then contracts with the design professional to perform the design-related services for the project. Thus, the architect has a new role in that it acts as a subcontractor to the design-build contractor and is placed in a situation with which it may not be familiar. The first article on this topic addressed issues such as the architect's contract being with the design-builder and not the owner, the loss of design independence, issues with permit applications and stamping the plans, code compliance, ownership and use of the design documents and plans, and contingent payment issues. As mentioned before, these were just a few examples of the numerous legal concerns. This article will address Part II of the issues an architect may need to address when negotiating the terms of its subcontract.

The first such issue deals with retainage. This will be a difficult issue for both the design-builder and design professional to address. While contractors are used to the owner withholding a specified percentage of the construction contract price as retainage until the work is completed, retainage has not traditionally been used in agreements between owners and architects. Thus, many design professionals are not used to having part of their payment for completed services withheld until final completion. One possible solution to this issue is to allow retainage on the design professional's work, but only to the extent that the owner has withheld from the design-builder retainage on the design professional's work.

Another issue to address is the indemnification of the contractor. In the AIA A141 (2004 ed.) Owner and Design-Builder Agreement, the design-builder indemnifies the owner for claims of bodily injury or property damage to the extent caused by the negligent acts of the design-builder, architect, a contractor, or a subcontractor. However, the design professional does not expressly indemnify the design-builder. The design-builder's only obligation is to indemnify the design professional against liability arising out of the services of the design-builder's other consultants. The AIA language is consistent with the Indiana statutory indemnity limitations or prohibition against broad-form indemnification against sole negligence. Sometimes the design (*continued on page 8*)

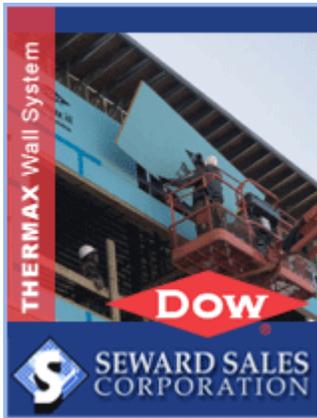
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professional agrees to indemnify the owner and design-builder for claims of payment or liens by subconsultants. Additionally, the design professional may agree to indemnify the owner and design-builder for copyright and patent claims, with some exceptions. Missing from the exceptions, however, is where the owner or design-builder provide the design, in which case it is the design professional who should be indemnified by those parties. Additionally, the design-builder may pass its indemnification requirements downstream to the design professional who should carefully track its insurance policies.

Also, under the AIA, the design-builder is responsible for the supervision and direction of the Work using its best skill and attention. With this, the design-builder is fully and solely responsible for the jobsite safety of those construction means, methods, techniques, sequences or procedures for which it gives specific instructions. Some contracts require site visits by the architect at appropriate intervals "to determine if the construction is proceeding in accordance with the Construction Documents." This is a hefty task and it is possible that a significant amount of work will go unobserved by the architect. Thus, architects should agree only to observe the progress of work for general conformance to the documents and be wary of any changes to this clause that require the architect to guard the contractor against defects in its own work.



Another area to address is punchlist duties and obligations. The punchlist organizes and details those items on a project which remain incomplete, broken, lacking parts, or requiring the owner's review. On traditional design-bid-build projects, the architect or engineer helps prepare the punchlist after periodic site visits and then certifies final completion when the punchlist work is done.

Additionally, the issue of construction defects, specifically the quality control role and the use of the commissioning process, is important for design professionals. In a perfect world, an owner utilizing design-build would step away from the design and construction and simply limit its role to oversight. However, owners often aim to incorporate measures to ensure quality and avoid construction defects, in addition to relying on a best-value selection process. Thus, owners may perform quality assurance and quality control (QA/QC) functions with its own forces or through an independent firm. However, it is advisable to give the design-builder primary responsibility for developing and implementing the QA/QC program for the project. Otherwise, the owner runs the risk that direction provided by QA/QC personnel could lead to claims by the contractor for additional time and/or money that might result in transfer of liability for third-party claims from the design-builder to the owner.



Continuing with the issue of construction defects, commissioning is another way to avoid (continued on page 9)

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and deal with construction defects. Commissioning is defined as a systematic process of ensuring from the design phase to at least one year after construction that all building facility systems perform interactively in accordance with the design documentation and intent, and in accordance with the owner's operational needs, including training of operational personnel. Commissioned buildings are more likely to operate as expected after the construction phase, and are less likely to experience ongoing problems.

Further, there are insurance issues for design professionals to consider. In the past, the requirement for design professional liability coverage was often satisfied by the owner accepting a certificate of insurance from the design firm that was part of the design-build team. When a claim arose, the owner asserted his or her claim via the design-build constructor who relied upon the indemnity agreement in the contract, and the architect subcontractor was to provide a defense and investigate the claim. However, on a design-build project, the design of a project can present significant design exposure to a constructor. With respect to design liability and the resultant redesign and reconstruction from possible negligent design, the constructor may not be able to rely on a CGL policy as there may not be coverage for such redesign and reconstruction. The constructor should consider obtaining a stand alone E&O policy to cover the design exposure of a design-build project, even if the design is acquired through an architect subcontractor. Some design subcontracts require the design professional to name the design-builder and others as additional insureds except as stated in the insurance exhibit. However, some professional liability insurers will not add the owner or constructor as additional insureds on a design professional liability policy.

Lastly, there is the risk of delays and resultant delay damages. Standard subcontract provisions require the subcontractors to give the prime contractor notice of the delays or claims in sufficient time to permit the contractor to make such claim to the owner. It is likely that the design-builder will pass this requirement on to the architect. Thus, the architect should review the prime contract to understand the time limitations on claims.

As mentioned previously, there are a number of legal concerns which may need to be addressed by architects acting as subcontractors on a design-build project. The aforementioned issues, as well as those mentioned in Part I of this article, are just a few of those which can be most concerning to architects who are not typically accustomed to the subcontractor role.

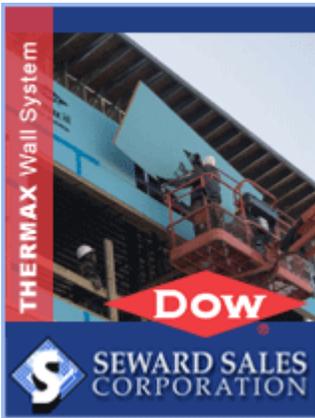
Chris Drewry is an attorney with the construction law firm of Drewry Simmons Vornehm, LLP, Indianapolis, Indiana, and focuses his practice on construction law as well as labor and employment law. He is an active member of CSI. If you have questions, please contact Chris at 317-580-4848 or via email at cdrewry@drewrysimmons.com.



NOVEMBER TOUR AND MEETING

Ralph Pitman and Crew





ONE MORE TIME

Sheldon Wolfe - Phoenix Group

Last year, our annual election ballot included a proposed bylaws amendment that would have combined the professional, industry, and associate membership classifications into a single group. Although the amendment received over sixty percent of the votes, it fell short of the required two-thirds majority required to pass. The Los Angeles chapter brought the issue before the members at the annual meeting in Philadelphia, where eighty percent of the members voted in favor of again putting membership reclassification before the members, as an amendment proposal on the 2011 ballot.

Readers of this column may recall that last year I questioned the need for changing to a single class of voting members. I still feel the same as I did then about some of the issues, but in the last couple of months I learned a few things that led me to the conclusion that the time for a single class of voting members is long overdue.



When the suggestion to change to a single group of voting members was made a year ago, one of the most common complaints was that some members or potential members were or might be offended by the use of the word "professional", believing it could be seen as a reference to the manner in which members acted, or as a suggestion that some members are better than others.

This was somewhat surprising to me, as we work in an industry that relies on the correct use and interpretation of definitions. If you were to ask random people to name a few professions, it's likely they would say doctor, dentist, attorney, teacher, and perhaps architect or engineer. These are occupations that commonly are referred to as professions; they have in common a requirement for several years of formal education, and, usually, government control of the practice. It is highly unlikely that the same question would elicit contractor, mason, or salesperson as a response.

One of the examples given in support of that argument was that teachers or professors felt slighted because, as just noted, they generally are considered professionals. But, just as anyone can have a profession in the general sense, or behave in a professional manner, so, too, can anyone profess to know a great deal about any given subject - and those same professors would probably object to a master mason claiming to be a professor. Given the derivation of the term professional, and the clear way in which it is used, I don't accept the political correctness argument that we should change the name simply to avoid the possibility that someone might be offended.



A bit of background

(continued on page 12)





So what changed my mind? What led me to decide that it's worth changing to a single class of voting members?

At first glance, it might appear that all voting members (associate, industry, and professional) have equal status; all are allowed to vote, and all are allowed to hold any office. There are, however, a few bylaws requirements that remain from our distant past, when CSI was, in essence, an organization of design professionals.

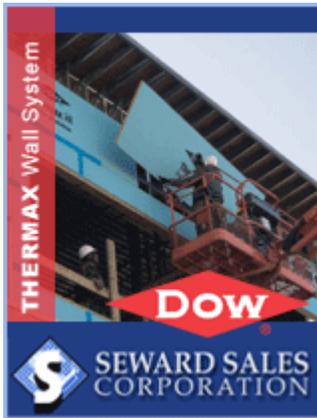
Since I became a member in 1987, I have accepted as fact that all voting members are equal, and, as we often do, I imagined that was the way it's been, if not forever, at least for a long time. And why not? As long as I can remember, CSI has claimed everyone in the construction industry - "Architects, specifiers, contractors, engineers, building owners, facility managers, attorneys, academics, product suppliers, construction software vendors..." - as potential members. Unlike AIA, AGC, and many other organizations, full rights and privileges are not limited to one type of member. Well, almost.

In the beginning, there were only specifiers. In 1948, CSI was formed as an organization for architects and engineers; in other words, for members of the design professions. The bylaws allowed others to join, but those who were not professional members could not vote or hold office. Over the years, as membership grew, the number of members who were not architects or engineers increased. Along the way, the names of member groups changed, so for convenience I'll use the ones we have today, - associate, industry, and professional - and I'll include associate members with industry members. A few of the dates that follow are best guesses based on available information, but most are correct, and at worst a couple are within a year or two.

As the number of industry members grew, so did their influence, and so did their desire for full participation in CSI. Old bylaws not only limited the rights of industry members, but treated them as second-class citizens. If a professional member changed jobs, and no longer qualified for professional membership, the change to industry member was immediate. In contrast, an industry member who changed jobs and became eligible for professional membership had to wait for approval from the Institute Board.

The DC Metropolitan Chapter's history speaks about their 1959 Winter Holiday Program, which was called "Associates Night". The remarkable thing was that nine industry members were allowed ten minutes each to present their products to the professional members - something that was not permitted at chapter meetings. (But I'll bet they were allowed to pay the bar tab!)

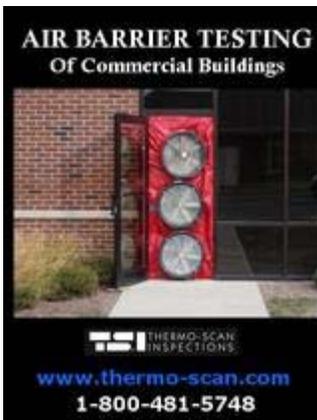
It wasn't until 1963 that industry members were represented on the Institute Board, and then *(continued on page 13)*



only as directors. The first time an industry member was allowed to serve as an Institute officer was 1964, and then only as treasurer. Industry members were allowed to vote, but only for industry directors.

At some time in the 1960s, industry members were allowed to serve on chapter boards, but they could not serve as chapter president. In 1966, industry members became eligible for Fellowship. In the first year they were eligible, five of the eleven Fellows were industry members. Not a bad showing for second-class citizens!

In 1975, nearly thirty years after CSI was formed, Industry members were given the right to vote, and the office of Industry Vice President was added to the Institute Board. Industry members were at last allowed to serve as chapter presidents - but only after review and acceptance by two-thirds of the chapter's board of directors. You just can't trust a salesman!



In 1986, industry members were made eligible to serve as Institute president, and in 1989, CSI elected its first industry member president.

Last year wasn't the first time that an attempt was made to grant industry members full rights; the records I have indicate that changing to a single member category - thereby giving industry members complete equality with professional members - was considered in 1974 and 2002, and other information suggested that it also may have been considered in other years.

We're not done yet!

What we have, then, is a long, slow, and painful journey, gradually removing obstacles to industry participation at various levels of the organization. Even though industry members now are allowed full participation, our bylaws continue to imply that some voting members are better than others.



To charter a chapter, fifteen members are required, twelve of whom must be professional members, and to maintain a chapter, it must have at least eight professional members. I suspect a chapter that had no professional members might not be as effective as one with similar numbers of industry and professional members, but if they can make it work, why would we stop them?

To have a quorum at the annual meeting, a majority of the members present must be professional members. If we have 300 industry members at an annual meeting, and only 299 professional *(continued on page 14)*





members, does that really mean that we don't have enough qualified people to do business?

-

The bottom line is that industry members remain second-class members. The favoritism is subtle, and most members probably are not aware that it exists. While preferential treatment may have made sense sixty years ago, CSI has changed since then, and it no longer has a place in our organization. It must be especially galling to the many industry members we continually call on to finance all of our activities.

We have been talking about member equality for more than forty years; it's time to make it reality. Separate but not quite equal just doesn't work. When you get your ballot in February, vote in favor of equality.

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TABLE TOP PRICES
Indianapolis Chapter CSI

Ralph R Pitman, Jr., CSI, CDT



The Indianapolis Chapter of CSI is accepting reservations for Table Tops for upcoming Chapter meetings. The list of programs for upcoming Chapter meetings is published in this newsletter, the web site, or contact Program chairman Jack Morgan, so if you would like to target a particular meeting, make sure to get your reservation in early. We do have a limit of four spaces available for Table Tops in a standard meeting room and 10 if we have a double room.

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regular chapter meeting during the social hour. There is a maximum of 20 minutes for Table Top presentation at a regular Chapter meeting. You have the floor for maximum of five minutes during the dinner to communicate to the entire group if there are four presenters. If there is a greater demand, the 20 minutes will be divided by the number of presenters and rounded down to the nearest 30 seconds.

The Table Top presentations are FREE, one time, to new members, and cost current Indianapolis Chapter members only \$75. Non-members get the same opportunity for \$125. A 30 by 60 table with a cover and skit will be included. All proceeds go to support the Chapters Education Fund. Another opportunity for a Table Top is during an Education Seminar. The cost is if you combine it with the Chapter meeting and Education Seminar the cost would be \$100 for current members and \$150 for non-members.

If you would like to schedule a Table Top for a future meeting or seminar, contact Ralph Pitman, Sebree Architects, Inc., via e-mail at rpitman@sebreearchitects.com (317) 272-7800 or Matt Maier at mmaier@edgewoodbuildingsupply.com (317) 846-6060 make sure to put 'Table Top Request' in the subject line

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CHAPTER PHOTOS

Indianapolis Chapter CSI

Ralph R Pitman, Jr., CSI, CDT



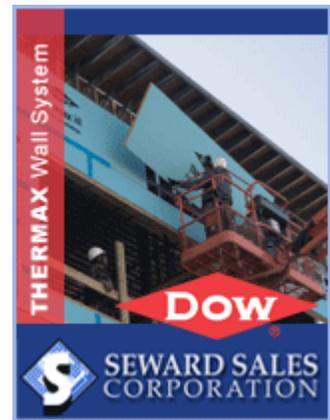
The Indianapolis Chapter of CSI is fast approaching its 50th Anniversary in 2011. What I'd like to do is archive our history in picture for posterity. I have been taking pictures for the chapter for a short time now and need your help. What I'm looking for are any and all photos that have been taken since the beginning of the Chapter. It doesn't matter if they are old black & whites or new digitals, we need them all. All photos submitted to me will be scanned and returned or you could scan them and send me a disk.

If anyone can help locate all the pictures taken during the SpecSource days that would be a start.

A special thanks to everyone for allowing me to take your pictures and upload them this past year. I would like to thank Matt Maier and Edmond Brown for helping out by taking pictures in November. Below is a NEW link to all the pictures I have collected so far, 140+ galleries. Stop by and leave a comment about who's in the picture or where it was taken.

Please see me at the monthly meetings or contact me at Sebree Architects, Inc., via e-mail at rpitman@sebreearchitects.com make sure to put 'Old Pics' in the subject line or at (317) 272-7800.

<http://picasaweb.google.com/csiindy>





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INDIANAPOLIS CHAPTER CSI OCTOBER BOARD MEETING MINUTES

October 7, 2010

Robin Leising, CCCA - Secretary

Indianapolis Chapter CSI October Board Meeting
InterDesign, 141 E. Ohio Street, Indianapolis

Attendance: Blake Wagner, Pete Kerfoot, Ralph Pitman, Jami Spice, Andy McIntyre, Edmund Brown, Robin Leising, Andy Meiring, Kent Hughes, Cheri Longerbone, Phil McMullan, Mark Smith

Excused: Scott Bays

Guest:

Indianapolis Chapter Board Meeting called to order 6:19 pm

1) Review Meeting Minutes of previous Meeting: Leising
a) The Board approved the minutes. (Meiring/Smith) Motion Passed.

2) Treasurer's Report:

- a) Review bills and budget. Submit for audit. Meiring
- b) Meeting with the accountant concerning transfer of the Foundation funds took place. Discussion.
- c) Meeting with the Foundation and Wadell and Reed is to occur later this month to review possible moving of the trust checking account over to the Foundation. Discussion.
- d) The 50th Anniversary committee has asked that the funds in the special events savings account be moved to the regular checking account so that it can be associated with the 50th Anniversary line item budget.

3) Presidents Report: Wagner

- a) Get well cards were sent to Mindy Hanni and Ivette Bruns.
- b) Prayers go out to Susan Simon who is having hip replacement surgery this week.

4) Committee Reports:

- a) Growth:
 - i) Academic Affairs/Student Affiliate: Kerfoot
 - (1) 14-15 students participated in Tradeshow Student Competition and 11 participants completed it.
 - (2) There has been some interest for the student competition to move to a national level.
 - (3) Vendors and students supplied feedback on the Tradeshow Competition and the committee will take under advisement for next year.
 - (4) Committee will start to focus on relationships with Universities.
 - (5) Committee was asked about the status of Student Medal that was awarded to Ball State
- (continued on page 18)*

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students. Contact will be made with Gary Geiser who spearheaded this award.

ii) Membership Outreach: Bays/Wagner

- (1) Copies of a revised guest meal policy were distributed. Email Scott Bays on review comments for the proposed policy.
- (2) Orientation of new members has been postponed to November because of the Convention Center Tour.
- (3) Committee is putting together a brief description of CSI for guest as well as a new member packet.

iii) Membership Retention: Bays/Wagner

- (1) No report.

iv) Technical: Longerbone

- (1) Paul Sternberg is trying to get our WIKI group scheduled for a committee meeting to update the existing but outdated Design Guides that were uploaded to the WIKI. Discussion.
- (2) Division 07 topics will be the Chapter's main concentration. Discussion.

b) Events:

i) Programs: McIntyre

- (1) October 2010 tour of the new Indiana Convention Center expansion. Date has been moved to October 14th, due to the FFA and availability of space. Program is to be by Novum Structures installers of "The Cube" at the ICC. Discussion.
- (2) November 2010 AWI seminar and program joint with DHI.
- (3) December 2010 Holiday Party.
- (4) January 2011 panel discussion concerning what happens two prior and after bidding.
- (5) February 2011 possible joint with IIDA on energy efficient lighting.
- (6) March 2011 joint meeting with USGBS on Green Schools.
- (7) April 2011 50th Anniversary
- (8) May 2011 program involving health care engineers.
- (9) A Presenter Agreement has been created that the Programs Committee will be using to elevate the quality of speakers.

ii) Golf Outing: Meiring

- (1) No report.

iii) Education: Brown

- (1) There were 24 attendees for the Tradeshow *(continued on page 19)*



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seminar.

- (2) October-10/09/10 IDP Seminar at BDMD. Coordinated by Ray Kirchoff.
- (3) November-11/11/10 Miller Veneer Plant Tour and hands-on demonstrations. Program will be on AWI. Discussion.
- (4) January-1/20/11 Integrated Project Delivery.
- (5) February-going to start having webinars.

iv) Trade Show: Hughes

- (1) Attendance was low but not significant. Show was a positive feel for all. Discussion.
- (2) Committee is beginning the leadership change over to Henry Stellema for next year.

v) Special Events: Smith

- (1) The Holiday Party will be on the 9th of December at the Columbia Club. Indianapolis Children's Choir will perform.

vi) CSIINDY 50th Anniversary: McMullan

- (1) The Anniversary extravaganza will be on April 28th, 2010 at the JW Marriott.
- (2) The committee will be sending out a save the date mailer to VIP guests in November.
- (3) Invitations will go out in January.
- (4) There will be Silent Auction sponsored by the Foundation.

c) Administration:

i) Advertising: Spice

- (1) Several new advertisers have committed, but not yet paid for new ads. Discussion.

ii) Awards: Leising

- (1) Still looking for committee members to help with submission requirements.
- (2) Will start working on the Outstanding Chapter Commendation once the new requirements are sent by the Institute.
- (3) Committee will start looking for potential fellowship members.

iii) Certification: Spice

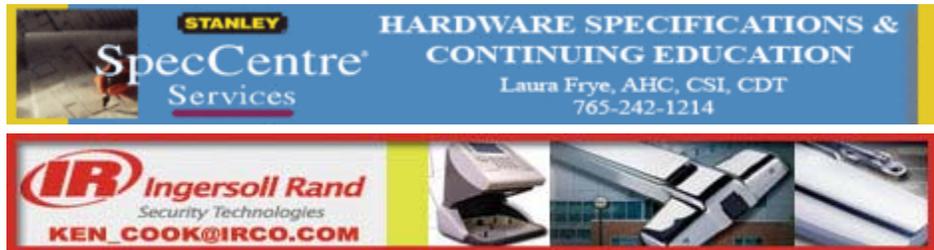
- (1) There was one candidate that did take the CCS exam and passed.

iv) Communications: Leising

- (1) Newsletter will go out tomorrow.
- (2) Website is still using Constant Contact and will probably increase use to help organize database of information.
- (3) Website rework is in process with use of the Microsites through the *(continued on page 20)*

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Institute.

(4) Publication date of the next Roster will wait until next July. Discussion.

v) Education Foundation: McMullan

(1) Next Foundation meeting will be next Tuesday. Main focus of the meeting the transfer of funds from the Chapter.

(2) The Foundation is working on preparing scholarship forms to distribute.

vi) Nominations: Kerfoot

(1) No report.

vii) Table Tops: Pitman

(1) None

5) Old Business:

a) Free meal for first time guests (Tabled to Membership Committee).

6) Tabled / In-Progress Business (No discussion Needed):

a) By-Laws – In Process – Don Amt Chair.

b) Chapter Policy – In Process – Don Amt Chair.

c) Chapter Administrative Guide is posted to <http://csiindy.wikispaces.com>.

d) 2011 Meeting location Ad Hoc Committee – Matt Meier Chair.

7) New Business:

a) Free to Guests October Tour and Program. Discussion.

b) Motion to close the special events savings account balance and transfer funds to the main savings account. (Meiring/Pitman)

Motion passed.

c) Review Strategic Plan Progress (end of 1st quarter of fiscal year 11').

i) The Academic Affairs Committee has really pushed forward well.

ii) Membership goals of how to bring in other professionals outside the market that aren't members of the chapter. How do we increase? Discussion.

iii) Increasing membership which is currently at 196. Discussion.

iv) Increase non-due revenues through education seminars and tradeshow. Discussion.

v) Increasing awareness of CSI in Indiana from a communications standpoint. Need a promotions person. Discussion.

8.) Next Meeting: November 4, 2010 at InterDesign, 141 East Ohio Street, *(continued on page 21)*





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Indianapolis Chapter Board Meeting was adjourned at 7:46 pm

Attachments: Board Meeting Agenda October 2010
Treasurer's Report October 2010

Respectfully Submitted, Robin Leising, Secretary, Indianapolis Chapter CSI

CERTIFICATION QUIZ ANSWERS

Indianapolis Chapter CSI - Quizmaster

Jack P. Morgan, CSI, CCS, CCCA, MAI, AIA, NCARB

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ANSWERS: 1. - b; 2. - a; 3. - b; 4. - d; 5. - a
(December 2010, The Winners Circle-Electronic)

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If you are moving or changing the address at which you receive CSI mail, you **MUST** contact the Institute and change/correct your address with them. You can accomplish this relatively quickly by calling (800) 689-2900 and ask for the Manager, Member/Customer Service.

NEWSLETTER SUBMISSIONS

Editorial content for future monthly communications, whatever form they may take, should be emailed to Scott Perez at sperez@fulcrum-studios.com or a disk mailed to: Indianapolis Chapter CSI; Box 20802; Indianapolis IN 46220



The Construction Specifications Institute advances the process of creating and sustaining the built environment for the benefit of the construction community by using the diversity of its members to exchange knowledge. CSI members include architects, engineers, specifiers, interior designers, contractors, building owners, facility managers, and product manufacturers and representatives. Its long history of industry-wide membership has resulted in improved communication and unprecedented teamwork to develop innovative products and services of benefit to all involved.

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 Bylaws, *Andrew Meiring* - (317) 848-7800
 Certification, *Chuck Thompson* - (317) 275-1850
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 Communications, *Dan McCloskey* - (317) 635-5030
 Ambassador 10-11, *Phil McMullan* - (317) 696-9112
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